

**AGENDA**  
**COUNCIL MEETING**  
**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9**  
**November 10, 2020**  
**1:00 pm**

- A. ADOPTION OF AGENDA
- B. DELEGATIONS
- a) 1:00pm to 1:20pm RCMP Joint Detachment RCMP
  - b) 1:20pm to 1:40pm Jim Peace with Heritage Acres
- C. MINUTES/NOTES
- 1. Council Committee Meeting Minutes
    - October 27, 2020
  - 2. Council Organizational Meeting Minutes
    - October 27, 2020
  - 3. Council Meeting Minutes
    - October 27, 2020
- D. BUSINESS ARISING FROM THE MINUTES
- E. UNFINISHED BUSINESS
- F. COMMITTEE REPORTS / DIVISIONAL CONCERNS
- 1. Councillor Quentin Stevick – Division 1
  - 2. Councillor Rick Lemire – Division 2
  - 3. Councillor Bev Everts– Division 3
  - 4. Reeve Brian Hammond - Division 4
  - 5. Councillor Terry Yagos – Division 5
- G. ADMINISTRATION REPORTS
- 1. Operations
    - a) Operations Report
      - Report from Director of Operations dated November 5, 2020
      - Capital Budget Summary
      - Public Works Call Log
    - b) Policy C-PW-009 Dust Control
      - Revisions for Council consideration and approval
    - c) Excavator Purchase Timing
      - Report from Director of Operations dated November 5, 2020
  - 2. Development and Community Services
    - a) AES Report November
      - Report from AES dated November 4, 2020
    - b) Burmis Tree Roadside Sign Crowsnest Heritage Initiative Society
      - Report from Director of Development and Community Services dated November 3, 2020
  - 3. Finance
    - a) Public Auction – Conditions and Reserve Bids
      - Report from Director of Finance, dated November 3, 2020

4. Municipal

a) Chief Administrative Officer Report

- Report from CAO, dated November 5, 2020

H. CORRESPONDENCE

1. For Action

- a) Regular Meeting of the Foothills Little Bow Municipal Association
- b) Budget Consideration for 2021 Membership Fee for Highway 3 Twinning and Inclusion in ICF
- c) Reeve Invitation 2020 Remembrance Day from the Legion
- d) Outstanding Membership Agreement Form Letter from PCEMS
- e) Email of concern over Grassy Mountain Coal Mine
  - The Pod at Grassy Mountain: a Unique Mountain Exposure

2. For Information

- a) NGTL West Path Delivery 2023 Application Notification
- b) Grant Specialist report for General Circulation
- c) Infrastructure Finding Letter - Honourable Tracy L. Allard, Minister of Municipal Affairs
- d) Royal Canadian Legion Letter Re: Poppy Campaign

I. NEW BUSINESS

J. CLOSED MEETING SESSION

- a) Pincher Creek Emergency Services Commission (PCEMSC) Fire Response - FOIP Section 17

K. ADJOURNMENT

**From:** [jim.peace@heritageacres.org](mailto:jim.peace@heritageacres.org)  
**To:** [MDInfo](#)  
**Subject:** Request to Present in front of Council  
**Date:** October 21, 2020 11:43:53 AM

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Good morning

We would appreciate the opportunity to address Council at the first meeting in November as part of our Joint Funding application.

The topics we want to update council are as follows:

1. General update in regards to 2020 activities and operations
2. A view of long term initiatives currently underway and those that are planned
3. Review of the current Joint Funding Application.
4. Expectations in regards to 2021

Best regards

**Jim Peace**  
**Executive Director**

Heritage Acres Farm Museum  
Box 2496  
Pincher Creek, Alberta  
T0K 1W0  
Phone: 403-627-2082  
Cell: 403-804-3129  
[www.heritageacres.org](http://www.heritageacres.org)



**MINUTES  
COUNCIL COMMITTEE MEETING  
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9  
Tuesday, October 27, 2020 9:00 am**

Present: Reeve Brian Hammond, Deputy Reeve Rick Lemire, Councillors Terry Yagos, Quentin Stevick and Bev Everts.

Staff: CAO Troy MacCulloch, Director of Development and Community Services Roland Milligan, Director of Finance Meghan Dobie, Director of Operations Aaron Benson and Executive Assistant Jessica McClelland.

Reeve Brian Hammond called the meeting to order, the time being 9:00 am.

1. Approval of Agenda

Councillor Quentin Stevick

Moved that the agenda for October 27, 2020 be approved as presented.

Carried

2. Round Table Discussion on Assessment

MD of Pincher Creek Tax Assessor Doug Jensen attended the meeting at this time to discuss the concerns of Council on assessment changes for taxes in the Province.

Doug Jensen left the meeting at this time, the time being 10:11am.

3. Closed Session

Councillor Terry Yagos

Moved that Council move into closed session to discuss the following, the time being 10:11am;

- a) Draft Bylaw 1320-20 Utilities – FOIP Section 23
- b) Draft Bylaw 1321-20 OHV – FOIP Section 23
- c) Review Salary Grid – FOIP Section 17

Carried

Councillor Terry Yagos

Moved that Council move out of closed session, the time being 12:36 pm.

Carried

4. Adjournment



Councillor Quentin Stevick

Moved that the Committee Meeting adjourn, the time being 12:37 pm.

Carried

**MINUTES**  
**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9**  
**ORGANIZATIONAL COUNCIL MEETING**  
**OCTOBER 27, 2020**

The Organizational Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, October 27, 2020, at 1:42 pm, in the Council Chambers of the Municipal District Administration Building, Pincher Creek, Alberta.

**PRESENT** Reeve Brian Hammond, Councillors Rick Lemire, Quentin Stevick, Bev Everts, and Terry Yagos

**STAFF** CAO Troy MacCulloch, Director of Development and Community Services Roland Milligan, Director of Operations Aaron Benson, Director of Finance Meghan Dobie, and Executive Assistant Jessica McClelland

**A. CALL TO ORDER**

CAO Troy MacCulloch called the Council Meeting to order, the time being 1:42 pm.

**B. ELECTION OF REEVE**

CAO Troy MacCulloch asked each Councillor if they were willing to let their name stand for the position of Reeve,

- Councillor Brian Hammond indicated he would let his name stand for the position of Reeve.
- Councillor Quentin Stevick nominated Councillor Terry Yagos for the position of Reeve.
- Councillor Terry Yagos agreed to let his name stand for the position of Reeve.

Administration administered ballots, following counting of ballots CAO Troy MacCulloch declared Councillor Brian Hammond was elected as Reeve.

**C. ELECTION OF DEPUTY REEVE**

CAO Troy MacCulloch asked each Councillor if they were willing to let their name stand for the position of Deputy Reeve.

- Councillor Rick Lemire indicated he would let his name stand for the position of Deputy Reeve.

CAO Troy MacCulloch asked for other nominations three times. No other nominations were received; Councillor Rick Lemire, by acclamation, was declared Deputy Reeve.

Reeve Brian Hammond assumed the chair.

**D. REVIEW OF CODE OF CONDUCT/VISION AND MISSION STATEMENT**

Code of Conduct and the Vision and Mission statement were discussed. All of Council confirmed the Code of Conduct.

**E. APPROVAL OF AGENDA**

Councillor Terry Yagos 20/371

Moved that the Organizational Agenda of October 27, 2020 be amended, the amendment as follows:

- Remove J1) Subdivision and Development Appeal Board
- Addition to two (2) members at large for item J6) Airport Committee

And that the agenda be approved, as amended.

Carried

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F. APPOINTMENT OF SIGNING AUTHORITIES

Councillor Bev Everts 20/372

Moved that Reeve Brian Hammond, or Deputy Reeve Rick Lemire, and the CAO, or the Director of Finance, are authorized to have signing authority for general cheques of the Municipal District of Pincher Creek No. 9;

Carried

G. APPOINTMENT OF AUDITORS

Councillor Rick Lemire 20/373

Moved that Avail LLP be appointed as the Municipal District of Pincher Creek No. 9 Auditors for 2021.

Carried

H. MEETING TIMES AND DATES

Councillor Quentin Stevick 20/374

Moved that, unless altered by resolution:

- Subdivision Authority Meetings be held the first Tuesday of each month, starting at 6:00 pm
- Municipal Planning Commission Meetings be held the first Tuesday of each month, starting at 6:30 pm
- Council Committee Meetings be held the second and fourth Tuesday of each month, starting at 9:00 am
- Council Meetings be held the second and fourth Tuesday of each month, starting at 1:00 pm

Carried

All of Council are sitting members of the following Committees, Boards and Commissions. A resolution is not required to appoint Council members.

- RMA (Rural Municipalities of Alberta)
- Foothills Little Bow
- Joint Town and MD Council Meetings
- Joint Cowley and MD Council Meetings
- Joint Crowsnest Pass and MD Council Meetings
- Joint Funding Meetings
- Municipal Planning Commission
- Regional Council Meetings
- Subdivision Authority

I. APPOINTMENTS TO COMMITTEES

Councillor Terry Yagos 20/375

Moved the following appointments be made to committees:

(1) Agricultural Service Board

- Councillor Bev Everts as Member
- Councillor Quentin Stevick as Member
- Councillor Terry Yagos as Alternate

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(2) Oldman River Regional Services Commission – ORRSC

Councillor Bev Everts as Member  
 Councillor Quentin Stevick as Alternate

(3) Pincher Creek Foundation

Reeve Brian Hammond as Member  
 Councillor Rick Lemire as Member  
 Councillor Bev Everts as Alternate

(4) Pincher Creek Emergency Services Commission (Fire and Ambulance)

Reeve Brian Hammond as Member  
 Councillor Quentin Stevick as Member  
 Councillor Terry Yagos as Alternate

(5) Pincher Creek Joint Emergency Management Committee

Councillor Rick Lemire as Member  
 Councillor Terry Yagos as Member  
 Councillor Bev Everts as Alternate

(6) FCSS (Family and Community Support Services)

Councillor Bev Everts as Member  
 Councillor Rick Lemire as Alternate

(7) Pincher Creek Library Board/ Chinook Arch Regional Library Board

Councillor Bev Everts as Member  
 Councillor Rick Lemire as Alternate

(8) Alberta Southwest Regional Alliance

Councillors Rick Lemire, Bev Everts, and Terry Yagos share the appointment to the Alberta Southwest Regional Alliance, and are scheduled to attend the meetings on a rotating basis for the upcoming year.

(9) Crowsnest Pincher Creek Landfill Association

Reeve Brian Hammond as Member  
 Councillor Terry Yagos as Alternate

(10) Intermunicipal Development Committee

Councillor Quentin Stevick as Member  
 Councillor Terry Yagos as Member  
 Councillor Bev Everts as Alternate

(11) Recycling Management and Solid Waste Committee

Reeve Brian Hammond as Member  
 Councillor Rick Lemire as Alternate

(12) Community Association Committees (Castle Mountain, Beaver Mines, Lundbreck)

Councillor Bev Everts - Castle Mountain Community Association;  
 Councillor Bev Everts - Beaver Mines Community Association.

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Councillor Terry Yagos - Lundbreck Citizens Council.

(13) Facilities Committee

Councillor Rick Lemire as Member  
Councillor Terry Yagos as Alternate

(14) Airport Committee

Councillor Rick Lemire as Member  
Councillor Quentin Stevick as Member  
Councillor Terry Yagos as Alternate

(15) Economic Development Committee

Councillor Rick Lemire as Member

(16) Transportation Committee

Councillor Rick Lemire

(17) Agricultural Appeal Board

Reeve Brian Hammond as Member  
Councillor Rick Lemire as Member  
Councillor Terry Yagos as Member

(18) Intermunicipal Collaborative Framework Committee with the Town of Pincher Creek

Councillor Rick Lemire as Member  
Councillor Bev Everts as Member  
Reeve Brian Hammond as Alternate

(19) Housing Committee

Reeve Brian Hammond as Member  
Councillor Bev Everts as Member

(20) Ad Hoc Joint Council Grant Funding Process Review Committee

Reeve Brian Hammond as Member  
Councillor Terry Yagos as Member

(21) Regional Emergency Management Organization

Councillor Terry Yagos as Member  
Councillor Rick Lemire as Member  
Councillor Bev Everts as Alternate

J. COUNCIL APPOINTMENTS TO COMMITTEES AND BOARDS

\*\*will be determined by Council once advertising to fill select committees as needed.

K. ADJOURNMENT

Councillor Rick Lemire 20/376

Moved that Council adjourn the Organizational Meeting, the time being 1:42 pm.

Carried

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REEVE

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CHIEF ADMINISTRATIVE OFFICER

**MINUTES**  
**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9**  
**REGULAR COUNCIL MEETING**  
**OCTOBER 27, 2020**

The Regular Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, October 27, 2020, at 1:00 pm, in the Council Chambers of the Municipal District Administration Building, Pincher Creek, Alberta.

**PRESENT** Reeve Brian Hammond, Deputy Reeve Rick Lemire, Councillors Terry Yagos, Quentin Stevick and Bev Everts.

**STAFF** CAO Troy MacCulloch, Director of Development and Community Services Roland Milligan, Director of Finance Meghan Dobie, Director of Operations Aaron Benson and Executive Assistant Jessica McClelland.

Reeve Brian Hammond called the meeting to order, the time being 1:00 pm.

**A. ADOPTION OF AGENDA**

Councillor Terry Yagos 20/370

Moved that the Council Agenda for October 27, 2020 be amended to include:

- Ea) Unfinished Business – Beaver Mines Fire Hall Site Approval
- G3b) Approval of Non-Union Salary Grid
- Ib) RMA Resolutions Discussion

And that the agenda be approved as amended.

Carried

**B. DELEGATION**

a) RCMP

Sergeant Ryan Hodge and Constable Val Dennis attended the meeting at this time to present the crime statistics, as well as to introduce Constable Dennis to the Council. Council welcomed Constable Dennis to the community and will be sending a letter to outgoing Constable Harvey to thank her for her dedication within the community during her term.

Sergeant Ryan Hodge and Constable Val Dennis left the meeting at this time, the time being 1:14 pm.

b) Pincher Creek Legion

Royal Canadian Legion, Pincher Creek Division, Representatives Fred White and Dick Burnham attended the meeting at this time to present Reeve and Council with poppies in honor of this years Remembrance Day.

Fred White and Dick Burnham left the meeting, the time being 1:21 pm.

RECESS

Reeve Brian Hammond declared a recess to allow for the Organizational Meeting, the time being 1:22 pm.

Reeve Brian Hammond reopened the Council meeting, the time being 1:42 pm.

**C. MINUTES**

1. Committee Meeting Minutes

Councillor Bev Everts 20/377

Moved that the Minutes of the Committee Meeting on October 13, 2020 be approved as presented.

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Carried

2. Council Meeting Minutes

Councillor Terry Yagos 20/378

Moved that the Minutes for the Council Meeting on October 13, 2020 be approved as presented.

Carried

D. BUSINESS ARISING FROM THE MINUTES

E. UNFINISHED BUSINESS

1) Beaver Mines Fire Hall Lot (Subdivision File No. 2019-0-152 Lot Configuration)

Councillor Terry Yagos 20/379

Moved that Council approve proposed site plan and lot configuration for subdivision file 2019-0-152 (Beaver Mines Fire Hall Lot).

Carried

F. COMMITTEE REPORTS / DIVISIONAL CONCERNS

- 1. Councillor Quentin Stevick – Division 1
- 2. Councillor Rick Lemire – Division 2
  - a) Pincher Creek Library
- 3. Councillor Bev Everts– Division 3
  - a) Castle Mountain Resort
  - b) Alberta Southwest
- 4. Reeve Brian Hammond - Division 4
  - a) Pincher Creek Emergency Services Commission
  - b) Recycle
  - c) Crowsnest Pincher Creek Landfill
- 5. Councillor Terry Yagos – Division 5
  - a) Pincher Creek Emergency Services Commission

Councillor Rick Lemire 20/380

Moved to accept the Committee Reports and information.

Carried

Councillor Rick Lemire 20/381

Moved that Council approve Councillor Terry Yagos to attend the Transportation Meeting at the Town of Pincher Creek on October 29, 2020 at 9:30 am at the Town office.

Carried

G. ADMINISTRATION REPORTS

1. Operations

Eric Blanchard attended the meeting to discuss the Call Log and left the meeting at this time, the time being 2:29 pm.



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a) Operations Report

Councillor Bev Everts 20/382

Moved that Council receive for information, the Public Works Call logs, dated October 21, 2020.

Carried

b) Thompson Colony Gravel Pit

Councillor Quentin Stevick 20/383

Moved that Council approve the reclamation of the Thompson Colony sand and gravel pit, in the SW 28-5-27 W4M;

AND THAT this reclamation be funded through 6-12-0-748-6740 - Gravel Reclamation Reserve.

Carried

2. Development and Community Services

a) Policy C-AES-005 (formally C-AES-609) ASB Appeal Committee

Councillor Bev Everts 20/384

Moved that C-AES-005 (formally C-AES-609) ASB Appeal Committee be amended to change “the committee will be comprised of three members at large, following the terms of reference.” to “the committee will be comprised of three members, with membership encompassing Council members not sitting on Agricultural Service Board, members at large or a combination of both”;

AND THAT C-AES-005 ASB Appeal Committee be approved as amended.

Carried

3. Finance

a) Municipal Operating Support Transfer (MOST – Part 1)

Councillor Bev Everts 20/385

Moved that Council approve funding additional work from home operating expenditures as result of COVID-19, in the amount of \$50,000 through the Municipal Operating Support Transfer.

Carried

b) Non-Union Salary Grid

Councillor Quentin Stevick 20/386

Moved that the non-union salary grid presented by the Director of Finance, be approved as presented.

Carried

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4. Municipal

a) Chief Administrative Officer Report

Councillor Quentin Stevick 20/387

Moved that Council receive for information, the Chief Administrative Officer's report for the period of October 14, 2020 to October 22, 2020.

Carried

b) Draft Bylaw 1320-20 Utilities

Councillor Quentin Stevick 20/388

Moved that Bylaw 1320-20, being a bylaw for the purpose of regulating and providing for the terms, conditions, rates and charges for the supply and use of water services, wastewater services and solid waste services provided by the Municipal District of Pincher Creek No. 9., be amended to include:

Part 1 – Title and Definitions

(ii) "Redevelopment" means construction of new residence or dwelling within a lot or parcel, typically after demolishing the existing buildings; or addition to existing dwelling resulting in intensification beyond original intended use.

Schedule D – Section 6

(1) Animal Resistant Receptacles are required when deemed necessary.

(2) Animal Resistant Receptacles need to be latched and regularly cleaned to function as intended.

AND THAT Bylaw 1320-20 be presented for first reading,

AND THAT the public hearing be scheduled for November 24, 2020 at 1:00 pm.

Carried

c) Draft Bylaw 1321-20 OHV

Councillor Quentin Stevick 20/389

Moved that draft bylaw 1321-20 OHV (Off Highway Vehicles), be tabled pending further information from administration and stakeholders.

Carried

H. CORRESPONDENCE

1. For Action

a) Restoring of Regional Economic Development Alliances Investment throughout Alberta

Councillor Terry Yagos 20/390

Moved that Council send a letter of support to restore the Regional Economic Development Alliances (REDA).

Carried

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2. For Information

Councillor Rick Lemire 20/391

Moved the following be received as information:

- a) Information on Upcoming Licence Transfer Applications (Shell/Pieridae)
- b) Alberta Police Interim Advisory Board (APIAB)
- c) Letter to Minister - Lundbreck Falls Day Use
- d) ORRSC Minutes – August 13, 2020
- e) Thank you card – Alberta Council on Aging
- f) Articles provided by resident
  - The Australian Invasion: Big Coal's Plans
  - Alberta ranchers fear loss of grazing lands
- g) RCMP Annual Report

Carried

I. NEW BUSINESS

- a) Temporary Working from Home Procedure

Administration provided Council the Temporary Working from Home Procedure relating to staff safety procedures during COVID-19.

- b) RMA Resolution Discussion

Councillor Terry Yagos 20/392

Moved that the RMA Resolutions be received as information.

Carried

J. CLOSED SESSION

Councillor Bev Everts 20/393

Moved that Council move in to closed session to discuss the following, the time being 4:32 pm:

- a) Draft Recycle Proposal – FOIP Section 17
- b) Joint Funding – FOIP Section 17
- c) Pincher Creek Foundation Funding Formula – FOIP Section 17

Carried

Councillor Terry Yagos 20/394

Moved that Council open the Council meeting to the public, the time being 5:28 pm.

Carried

- a) Joint Funding

Councillor Quentin Stevick 20/395

Moved that Council 2021 per capita funding, for Joint Funding, be \$28.76 per capita, and totaling \$85,266;

And that Council agrees to fund the following organizations for 2021:

- Adaptable Outdoors
- Allied Arts Council, Pincher Creek
- Chamber of Commerce, Pincher Creek
- Community Food Society

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- Cowley Lions Club
- Family Resource Centre, Pincher Creek
- Handi-Bus Society, Pincher Creek
- Health Professionals, Pincher Creek
- Historical Society, Pincher Creek
- Lundbreck Citizens Council
- Lundbreck Gardeners Club
- Oldman River Antique Equipment Society
- Pincher Planters
- Pincher Creek High School Rodeo Club
- SASCI
- Syncline Castle Train Association
- Twin Butte Community Hall Society

Carried

b) Pincher Creek Foundation Funding Formula Letter

Councillor Rick Lemire 20/396

Moved that the letter regarding the Pincher Creek Foundation Funding Formula to the Town of Pincher Creek be approved as amended.

Carried

K. ADJOURNMENT

Councillor Terry Yagos 20/397

Moved that Council adjourn the meeting, the time being 5:30 pm.

Carried

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER



## M.D. OF PINCHER CREEK NO. 9 OPERATIONS REPORT

G1a

### 1.0 Upcoming Meetings:

- Banner Engineering on BM W & WW project, Friday, November 6, 2020.
- Meeting with the public on Fischer's bridge on Friday, November 6, 2020.

### 2.0 Discussion:

- Meeting with Consultant on Lundbreck Lagoon, Wednesday, November 4, 2020.
- Meeting with AEP on water licences, Wednesday, November 4, 2020.

### 2.0 Public Works Activity Includes:

- Fencing – Temporary fencing for the first call has started.
- Bridge inspections – On going.
- Lundbreck – Engaging with the consultant and samples with the water plant operator.
- Grader Maintenance – Roads are being graded in all Divisions. The Public Works has eight (8) graders out to repair, shape and smooth the gravel roads.

### • 3.0 Capital Projects Update:

- Bridge File – 7235 Scotton's. – In progress.
- Bridge File 13957 – Connelly Creek. – In Progress.
- Castle Area Regional Water Supply Contracts 1 (Pipeline) & Contracts 2 (Mechanical)
- Contract 1 – Pipeline:
  - As of November 4, 2020, the original installation of the water pipeline contract is completed except for connections near the Beaver Mines lift station.
  - The contractor has installed 1750 meters of the pipeline out of the 1850 meters on the change order around Beaver Mines.
  - The proposed flushing of the waterline by the contractor will start sometime next week with the completion of Castle Mountain Resort by the third week in November 2020.
- Beaver Mines Water Distribution, Collection and Wastewater Treatment System.
  - Public notice of the Beaver Mines Waste Water Treatment System application closed on August 14, 2020
    - Four statements of concern were filed for the AEP Wastewater System Application.
    - The project has received the AEP responses of what is considered relevant and non-relevant.
    - Letters of the statement of concern have been created, reviewed by the MD, and is sent to legal for their review before the final submission will be sent to AEP. A meeting will be taking place on Friday, November 6, 2020 and barring any major changes our responses to the Statement of Concerns will be submitted by a targeted date of Friday, November 20, 2020.

- Beaver Mines Forcemain
  - The wastewater forcemain will be incorporated into the Beaver Mines Water Distribution and Wastewater Collection project for tendering and construction.
- Beaver Mines Lift Station
  - Process design is complete, structural, and electrical and HVAC designs are underway. – In progress

**Attachments**

Program Capital Projects Status  
Call Logs

**Recommendation:**

That the Operations report for the period October 23, 2020 to November 4, 2020, which includes the Program Capital Projects Status update and the call log, is received as information.

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Prepared by: Aaron Benson *AB* Date: November 4, 2020

Reviewed by: Troy MacCulloch *TMC* Date: November 4, 2020

Submitted to: Council Date: November 10, 2020



# Capital Budget Summary

Project #	Service Area	Description	Total Cost	Grants	Sources of Project Funding			Total Revenue
					Debt	Reserves	Operations	
<b>Infrastructure</b>								
PW-R-1	Roads	Highway 3A – Landfill road repairs	1,076,000	860,000		216,000		1,076,000
PW-R-2	Roads	Lundbreck Pave and Drainage (3rd street)	195,000	195,000				195,000
PW-R-4	Roads	RR29-3 (North of 507 East, to Tower Road)	150,000	150,000				150,000
PW-R-3	Roads	Southfork Hill	40,000	40,000				40,000
PW-BF-1	Bridges	Bridge File # 6613 Cabin Creek	698,000	698,000				698,000
PW-BF-2	Bridges	Bridge File #7235 Scottons	948,000	948,000				948,000
PW-BF-3	Bridges	Bridge File #76293 Grumpy Road	440,000	440,000				440,000
PW-BF-4	Bridges	Bridge File #8860 Beaver Mines Creek	181,500			181,500		181,500
PW-BF-5	Bridges	Bridge File #13957 Connelly Creek	43,500			43,500		43,500
PW-BF-6	Bridges	Bridge File #75009 Wild Cat Ranch	60,000			60,000		60,000
PW-BF-7	Bridges	Bridge File #75377 Local Road over Screwdriver Creek	50,000			50,000		50,000
RWCAST	Water/Wastewater	Castle Area Water Servicing	3,105,000	3,105,000				3,105,000
BMDC	Water/Wastewater	Beaver Mines water servicing & wastewater collection	4,715,000	3,143,334	1,571,666			4,715,000
BMLSF	Water/Wastewater	Beaver Mines Lift Station and Forcemain	2,750,000	1,833,334	916,666			2,750,000
BML	Water/Wastewater	Beaver Mines Waste Water Treatment System	40,000	26,666	-	13,334		40,000
<b>Infrastructure Total</b>			<b>14,492,000</b>	<b>11,439,334</b>	<b>2,488,332</b>	<b>564,334</b>	<b>0</b>	<b>14,492,000</b>
<b>Equipment</b>								
	Public Works	Steamer Unit	25,000			25,000		25,000
	Public Works	6 Way Plow Attachment	30,000			30,000		30,000
	Water	Standby Generator	60,000			60,000		60,000
<b>Equipment Total</b>			<b>115,000</b>	<b>0</b>	<b>0</b>	<b>115,000</b>	<b>0</b>	<b>115,000</b>
<b>Fleet</b>								
<b>Fleet Total</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Information Services</b>								
<b>Information Services Total</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Facilities</b>								
ADMIN-SEC-1	Public Works/Admin	Security Camera for Admin and PW Buildings	85,000	85,000				85,000
<b>Facilities Total</b>			<b>85,000</b>	<b>85,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>85,000</b>
<b>Grand Total</b>			<b>14,692,000</b>	<b>11,524,334</b>	<b>2,488,332</b>	<b>679,334</b>	<b>0</b>	<b>14,692,000</b>

**LEGEND**

- Projects on Hold
- Projects in Planning & Design Stage
- Projects in Tender Stage
- Projects in Construction Stage
- Projects in Close Out Stage
- Proposed Preliminary Engineering Costs

**Progress Report for Projects as of November 4, 2020**

	NAME	PHONE NUMBER	DIVISION	LOCATION	APPROACH NUMBER	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	FOLLOW UP DATE	COMPLETION DATE
1558			Division 1	SW36 T4 R30 W4	-	Re getting an <u>approach</u> built	Developer	Completed	18-Apr-18	Agreement has been signed, MD to build an approach when weather permit	November 4, 2021
1982			Division 2	-	-	The old Reed Pit needs to be reclaimed	Aaron/WSP	On the list	27-Jun-19	Visited site June 23, 2020 Riviere const. to provide quote. Need to be budgeted for 2021	Approved to be completed in 2021
1995			Division 2	NW23 T5 R29 W4	#5313	Wetland/shoulder of road & drainage problem	Eric Blanchard	Engineer to look at 2020 Project	16-Jul-19	November 1, 2019	Deferred to Oct/Nov 2020
2182			Division 3	SE18 T6 R1 W5	-	An E-mail from Brian Hammond re <u>culvert</u> issues	Eric Blanchard	Completed	12-Jan-20	15" culvert upsized to 30" and ditching improvement.	November 3, 2020
2453			Lundbreck	476 Patton Ave.	-	RQ to have snow fence extended as in the past on the south end west of Hamilton Ave.	snowfence Crew	To be looked at	September 23, 2020	On Snow fence list	
2463			Division 5	SW4 T8 R2 W5	#2309 RR8-0	Snowfence between his house & daughters should be 1 snowfence not 2	snowfence Crew	To be looked at	October 7, 2020	On Snow fence list	
2469			Division 5	Rock Creek Road	-	Trees are blocking view	John	Mulching to be done	October 16, 2020	Jon went to have a look Oct 20,2020, Added to Mulching list for winter	
2471			Division 3	NW35 T5 R2 W5	#5517 RR2-2	S. of Grumpys gate, would like road open all winter to use his cabin.	Eric	Completed	October 16, 2020	Talk to him Oct 21, will do our best to keep open but road is on priority 4. Cannot commit to keep open	November 4, 2020
2474			Division 1	SE26 T4 R1 W5	#4408 RR30-3	Fish Lake & Halton Dam area Complaining we are not doing her driveway when requested	Rod	Completed	October 20, 2020	Left message October 21, 2020	November 3, 2020
2476			Division 5	South of Lundbreck	Hwy #3A	Need sign installed showing direction back to HWY 3	Signs	to do	October 20, 2020	Sign has been ordered	
2479			Division 5	Fishers Bridge Closure	-	Complaint re closure	Aaron	Completed	October 22, 2020	Aaron spoke to er October 23,2020	October 23, 2020
2480			Division 5	Fishers Bridge Closure	-	Complaint re closure	Eric	Completed	October 22, 2020	Eric Spoke to him Oct 23, 2020 will schedule meeting to discuss this further	October 23, 2020
2481			Division 1	SW21 T4 R29 W4	#4315 RR29-4	Has medical problems (Home care 3x/day) RQ Driveway	Brad	Completed	October 22, 2020	Plowed	October 22, 2020
2482			Division 3	NW12 T6 R1 W5	#6125	Now living at Whispering Winds and has renters Brandon Kans & Kim Goslin - both houses RQ driveway	Tony T	Completed	October 22, 2020	Plowed	October 22, 2020
2483			Division 3	NW15 T5 R1 W5	#1515	Has loader coming in Need road cleared	Joe	Completed	October 22, 2020	-	October 22, 2020
2484			Division 3	NW11 T6 R1 W5	#6117 RR1-2	Concerned that road needs consistant maintenance and is a school bus route	Shawn	Completed	October 22, 2020	Operator has been advised	October 26, 2020
2485			Division 3	SE5 T6 R1 W5	#6004 RR1-4	NEW HOUSE so will road maintenance	Shawn	Completed	October 22, 2020	Operator advised	October 22, 2020
2486			Division 3	SW26 T5 R2 W5	#2330 TWP5-3	Very angry complainer re Gladstone Road /bus route etc	Eric	Completed	October 23, 2020	Gravel delivered to Greg to maintain driveway. Agreed to let the Bus turn around in his yard when hill has snow or ice..	November 2, 2020
2487			Division 3	NE17 T5 R2 W5	-	Concern of condition of Gladstone and Bus not getting through (re 8 yr old & teenager) Hill	Eric	Completed	October 23, 2020		November 2, 2020
2488			Division 3	NW15 T5 R2 W5	-	No grader since Wednesday Gladstone Bus route	Eric	Completed	October 23, 2020	-	October 26,2020
2489			Division 3	NW16 T5 R2 W5	#2329	At Gladstone Mountain Ranch re road Maintenance	Eric	Completed	October 23, 2020	-	October 26,2020
2490			Division 3	-	#5505 RR2-2	Need a plow off Gladstone Mill Creek area	Eric	Completed	October 23, 2020	-	October 26,2020
2491			Division 4	NW13 T9 R1 W5	Olin Creek	Heavy Washboard Needs grading	Glen	Completed	October 26, 2020	Lots of snow. Shave snow to remove bump. Will cut wash board properly when snow melt.	October 27, 2020
2492			Town	-	-	Requesting we sand in front of the bins by standpipe	Bob Millar	Completed	October 26, 2020	-	October 26, 2020
2493			Division 3	NW15 T5 R1 W5	-	Concerned about Christie Mines & Alberta Ranch Roads conditions and wanting maintenance	Shawn	Completed	October 26, 2020	-	October 26, 2020
2494			Division 1	NE9 T4 R29 W4	#4118 RR29-3	RQ to have driveway plowed	Rod	Completed	October 26, 2020	-	October 27, 2020
2495			Division 3	NW25 T5 R1 W5	#5419 RR1-1	Wanting road plowed Christie Mines / Alberta Ranch	Shawn	Completed	October 26, 2020	-	October 26, 2020
2496			Division 5	Operating reporting	-	Stop sign down Bobs Creek Road & Hwy 22	Dave	Completed	October 27, 2020	Volker Stevin has been contacted	October 28, 2020
2497			Division 5	-	-	Wanting to move cattle over Fishers Bridge that is closed	Eric	Completed	October 27, 2020	No /safety issue	October 27, 2020
2498			Division 3	SW1 T6 R2 W5	#6011 RR2-1	RQ to have road graded	Tony T	Completed	October 28, 2020	It was done before she came in	October 28, 2020
2499			Division 3	NW28 T6 R2 W5	-	TWP6-5 needs grading	Tony T.	Completed	October 29, 2020	-	November 2, 2020
2500			Division 4	SW28 T8 R1 W5	#841- RR1-3	Snake Trail & TWP 6-5 need grading and gravel	Glen	Completed	October 29, 2020	-	November 2, 2020
2501			Division 3	Beaver Mine	-	re: snow fence to be installed	Eric	One call in place	October 29, 2020	On Snow fence list	
2502			Division 3	SE07 T5 R28 W4	-	Feels the south side of bridge needs rip wrap put in before flooding season so creek doesn't turn direction	Eric /Bob M	-	October 30, 2020	Will need to be assess by engineer in 2021 and capitalize for 2020 unless it become an emergency	
2503			Division 2	SW11 T5 R01 W5	-	Called to Thank the Crew for the good gravel job	Eric	Completed	October 30, 2020	-	November 2, 2020
2504			Division 3	NW12 T6 R1 W5	#6125	RQ to have driveway graded	Tony T	Completed	October 30, 2020	-	November 3, 2020
2505			Pincher Stn	Seed Plant	-	Culvert at the plant needs fixing	Eric	to be assess	November 2, 2020	Met on Nov 02, Bob miller to have a look	
2506			Lundbreck	Lundbreck School	-	Crosswalk lines need painting & extra ones by bus d/o	Eric	-	November 2, 2020	Left message to school Nov 04, 2020	
2507			Division 5	NW12 T7 R3 W5	#3029	TWP7-2 to Burmis Lake Pot Holes need to be filled	Brad	To be completed	November 2, 2020	-	2020-11-04







## MD OF PINCHER CREEK NO. 9

### CORPORATE POLICY

C-PW-009

#### TITLE: DUST CONTROL

Approved by Council  
 Revised by Council  
 Revised by Council  
 Revised by Council  
 Revised by Council

Date: February 22, 2011  
 Date: June 26, 2018  
 Date: May 14, 2019  
 Date: May 26, 2020  
 Date: *November 10, 2020*

#### PURPOSE OF POLICY

To clarify and prioritize within budget limitations the areas in which dust control suppressants may be applied on MD controlled roadways in ongoing efforts to ensure public safety, quality of life, and to realize road maintenance cost reductions.

#### POLICY STATEMENT

1. The MD dust control program is regulated by the dust control policy. Additional application of dust control products are available to residents on a user pay basis.
  - a. No warranty is provided for dust control. The person requesting the service shall be charged a fee, as per C-FIN-529, Fees and Charges, each time the dust control product is applied on the road.
2. Dust control is meant to control dust on the roadways, not to eliminate it completely. When dust control products are applied, the substance will adhere to the gravel surface. These products retain moisture (from rain, humidity), which weighs down the dust particles, making them less likely to become airborne after a vehicle has passed over the area.

#### DEFINITIONS

3. For the purpose of this policy, the following definitions shall apply:
  - a. “MD” shall mean and refer to the Municipal District of Pincher Creek No. 9.

#### CONDITIONS FOR SERVICE

4. The MD will not apply dust suppression product to private property and will only apply dust suppression product for corporate entities with Council approval.
5. Companies having a road use agreement will be required to control dust with water as and when required. The Public Works Superintendent will monitor their activities and dust levels.

6. Dust suppression on roads using water only is at the discretion of the Public Works Superintendent.
7. *The primary dust control suppressants of the MD will be Lignosulfonate, MG 30 (magnesium), and Calcium Chloride. All dust abatements will meet the approved requirements of the Alberta Transportations highway Maintenance specifications.*  
~~Lignosulfonate is the primary dust control product of the MD and is the only product used on public roads within the MD by Public Works, alternate products approved for use include MG30 (magnesium), and Calcium Chloride.~~
  - a. Testing of new products will be conducted annually to determine if they provide a more durable surface, or are more cost effective.
8. Public Works will apply dust control to the roads in Schedule "A" to Policy C-PW-009 as approved by Council annually prior to doing the MD's arterial roads.
  - a. Private requests and other areas to ensure the roads with the most traffic are done prior to lower use roads.
9. Residents who are looking to have their dust suppression done prior to the MD completing the roads identified in Schedule "A" can contract approved service providers to apply one of the approved products.
10. Prior to residential dust control being applied, the resident must fill out and sign an agreement to purchase materials or services form.
  - a. To allow for product ordering and timelines, agreements shall be completed prior to the application deadline of May 1 each year. No service is guaranteed for requests received after this date.
11. In order to allow for timelines for work, Public Works may utilize alternate service providers. Approved service providers include:
  - a. Grumpy's Landscaping Ltd.
  - b. Sinnott Farm Services Ltd.

**Brian Hammond**  
Reeve

**Troy A. MacCulloch**  
Chief Administrative Officer

# Recommendation to Council

G1c

<b>TITLE: Excavator Purchase Timing</b>			
<b>PREPARED BY: Eric Blanchard</b>		<b>DATE: November 4, 2020</b>	
<b>DEPARTMENT: Public Works</b>			
		<b>ATTACHMENTS:</b> 1. Calgary Excavator – Quote	
<b>Department Supervisor</b>	<b>Date</b>		
<b>APPROVALS:</b>			
	November 4, 2020		
			05 Nov. 2020
<b>Department Director</b>	<b>Date</b>	<b>CAO</b>	<b>Date</b>

**RECOMMENDATION:**  
That Council approves the new excavator in 2020, through the Equipment Reserve (6-12-0-752-6740).

- The purchase of a new 2021 excavator with a mulcher attachment for \$390,000, was presented to Council Committee on October 13, 2020. The purchase was “approved in principle” during this meeting for the 2021 budget.
  - The Calgary excavator will have a 5 year, 5000 premier warranty with travel and will be the same size, make and model as the 2021 excavator.
  - Regardless of when the excavator is purchased, the \$40,000 purchase for the new mulcher attachment will remain as outlined in the 2021 proposed capital budget.
- Option 1:**  
The MD has become aware a new 2020 excavator is available for purchase in Calgary for \$315,000. It is available for delivery as early as mid-November 2020. It was purchased at a time when the exchange rate was better than what we see today. Therefore, if the MD purchases this excavator, it would result in approximately \$35,000 in savings than the 2021 proposed budget.
- Option 2:**  
If the MD proceeds with the excavator purchase outlined in the 2021 proposed budget, Administration will not make this purchase until **after January 1, 2021**. The MD would pass on the favourable purchase price opportunity from Calgary. Additionally, under this option, the MD would be unable to use the excavator in the first half of 2021. This equipment will come from the United States factory, adding another 3-4 months in timing for delivery.

## Recommendation to Council

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### **FINANCIAL IMPLICATIONS:**

- Purchasing the new excavator in 2020 will cost \$315,000 but will result in cost savings of \$35,000.



# EQUIPMENT SALES AGREEMENT

Finning (Canada) a division of Finning International Inc.

Q-00048944  
320-07

4204 5 AVENUE NORTH P.O. BOX 1178  
LETHBRIDGE AB  
T1H 5S4

**Sales Representative:** Abe Caldwell  
**Sales Representative Email:** acaldwell@finning.com  
**Sales Representative Mobile:** +1 (403) 3171122

**Bill To**

MUNICIPAL MD OF PINCHER CREEK N009  
  
EQUIPMENT SALES ONLY BOX 279  
PINCHER CREEK AB  
TOK 1W0 CA

**Ship To**

MUNICIPAL MD OF PINCHER CREEK N009  
  
EQUIPMENT SALES ONLY BOX 279  
PINCHER CREEK AB  
TOK 1W0 CA



**Customer Information**

**Account Number:** CA-0000949  
**Sales Contact:**  
**PO Number:**  
**Required Date:** November 27, 2020  
**Owner Class:** National/Govt

**Sales Agreement Information**

**Proposal Date:** November 03, 2020 05:24 PM  
**Proposal Expiry:** November 12, 2020  
**Delivery Method:** TRK - Truck  
**Delivery Term:** EXW - Customer Picks Up At  
**Finance Option:** Cash Sale  
**Serial Number:**

Item	Qty	Description
------	-----	-------------

**MACHINE**

1	320 07C HEX AM-N DCA1L INCLUDES: 320 07 HEX COMMON ARRANGEMENT FRAME, SWING, SEMI HD COUNTERWEIGHT, 4.2MT(9,260lb) BEARING, SWING, STD UNDERCARRIAGE STD, W/HD ROLLER BOOM, REACH 5.7M(18'8") STICK, R2.9M (9'6") LINKAGE, BKT, B1 W/EYE GRADE CYLINDER, BOOM CYLINDER, STICK CYLINDER, BKT, B1 GRADE SENSOR, REACH BOOM GRADE SENSOR, R2.9M(9'8") 2.95(9'8") STICK BOOM TUBE W/EOU LINES, FRONT, STD SENSOR, PRESSURE, EOU HYDRAULIC PKG, COMB ADV -JOYSTICKS, SLIDER
---	--

Finning (Canada) a division of Finning International Inc.

4204 5 AVENUE NORTH P.O. BOX 1178  
LETHBRIDGE AB  
T1H 5S4

**Proposal Date** November 03, 2020 05:24 PM  
**Proposal Expiry** November 12, 2020  
**Sales Representative** Abe Caldwell

Item	Qty	Description
		-VALVE, HYDRAULIC, TCS, HL -LINES, MAKE UP, TCS -RETURN PIPE, TCS/TCS MP -CIRCUIT, COMBINED, ADV CONTROL, QC LINES, HP, REACH BOOM LINES, QC, REACH BOOM LINES, HP, R2.9M(9'8") STICK LINES, QC, R2.9M(9'8") STICK CAB, DELUXE LINES, AIR CONDITIONER WIPER, RADIAL W/O LOWER MONITOR, 10" RADIO, W/BLUETOOTH PEDAL, STRAIGHT TRAVEL RECEIVER, BLUETOOTH TRACK, 790MM (31") TG SWING DRIVE CAMERA, 360 VISIBILITY MIRROR, CAB, W/O GUARD ALARM, TRAVEL HANDHOLDS, RAD COMPARTMENT MACHINE ECM COOLING, HIGH AMBIENT BATTERIES, 2 STARTING AID, ETHER LIGHTS, CHASSIS LIGHTS, CAB, W/RAIN PROTECTOR LIGHTS PKG, BOOM LH & RH -LIGHT, BOOM LH -LIGHT, BOOM RH WIRING, PRODUCT LINK ELITE RADIO MODULE, PL243 CELLUAR NETWORK MANAGER, STD GRADE W/2D, ASSIST&PAYLOAD GUARD, TRACK GUIDE, SEGMENTED GUARD, BOTTOM, STD GUARD, TRAVEL MOTOR, STD GUARD, SWIVEL SUCTION LINE, PUMP, STD LINES, DRAIN, PG QUICK COUPLER FINE SWING STORAGE TRAY QUICK DRAINS READY DECALS, EXTERIOR, ANSI DECALS, CAB, ANSI DECAL, ROPS DECALS, STICK WARNING, ANSI



Finning (Canada) a division of Finning International Inc.

4204 5 AVENUE NORTH P.O. BOX 1178  
LETHBRIDGE AB  
T1H 5S4

**Proposal Date** November 03, 2020 05:24 PM  
**Proposal Expiry** November 12, 2020  
**Sales Representative** Abe Caldwell

Item	Qty	Description
	1	FILM, OPERATING PATTERN, 2WAY FILM, EMC FIXTURE, BUCKET LINKAGE B1
<b>ATTACHMENTS</b>		
	1	CAT 471-1726 BUCKET, 36IN 1.00 CYD W/5 TEETH, PERFORMANCE
	1	CAT 555-8290 BUCKET, 60" 2.125 CYD C/UP W/BOE PERF, WBM LUGS
	1	CAT 476-8813 HD HYD THUMB - FOR- NO THUMB READY STICK
	1	CAT 482-3446 COUPLER MANUAL, M318D,319D,320D B1 LINKAGE
	1	WBM 72" X 1 3/8 CYD TWIST BUCKET SMOOTH EDGE
<b>WARRANTY</b>		
	1	STD 12 MONTHS UNLIMITED HOURS
	1	GOV HEX 60/5000 PREMIER TRAVEL
<b>LOCAL SHOP</b>		
	1	GRADE CNTRL/PAYLOAD CALIBRATE DIG BKT
	1	GRADE CNTRL/PAYLOAD CALIBRATE CU BKT
	1	GRADE CNTRL/PAYLOAD CALIBRATE TWIST BKT
	1	3YR/5,000 HOUR CAT GCI CVA AGREEMENT NO LABOUR, NO FLUIDS
	1	AUX JUMP START RECEPTACLE S & I
	1	FIRST AID AND SOS KIT FOR ALBERTA
	1	FIRE EXTINGUISHER 20 LB SUPPLY & INSTALL
	1	CATWALKS SIDE ONLY SUPPLY & INSTALL
	1	COLD WEATHER APPLICATION BATTERIES S & I
	1	ENGINE COOLANT HEATER SUPPLY & INSTALL
	1	REAR ESCAPE HATCH - NO SUBCON S & I
	1	RIGSAVER / ENGINE SHUTOFF SHOCKER S & I






**AES, November, 2020**

- November 2 – 16, rental equipment busy
- November 2 – 6, warm weather conducive to spraying (if wind lets down!)
- November 2, 3, grass seeding
- November 3, crop report, dams, build pad for 507 bin
- November 4, 5, soil erosion inspections
- November 4, 6, billing, records
- November 5, ASB Meeting
- November 6, 9, 10, days off
- November 11, STAT (Remembrance Day)
- November 12, admin policy for rental equipment
- November 13, Prime Contractor Meeting & Safety
- November 16 – 30, rentals starting to taper off
- November 16, Day Off
- November 17, Budget
- November 18, Joint Health and Safety
- November 19, AgTech Webinar, reporting
- November 20, 23, days off
- November 24, safety equipment, lists, records and filing
- November 24 – 26, reporting
- November 24, SWIM Meeting
- November 25, training
- November 26, ASB agenda
- November 27, 30, days off

Sincerely,

Shane Poulsen,  
Agricultural Fieldman

## Recommendation to Council

<b>TITLE:</b> <span style="float: right;"></span> <b>Burmis Tree Roadside Sign</b> <b>Crowsnest Heritage Initiative Society</b>	
<b>PREPARED BY:</b> Roland Milligan	<b>DATE:</b> November 3, 2020
<b>DEPARTMENT:</b> Planning and Development	
<b>Department Supervisor</b>	<b>Date</b>
<b>ATTACHMENTS:</b>	
1. Alberta Transportation Sign Permit 2. Email from Fred Bradley	
<b>APPROVALS:</b>	
_____ Roland Milligan  Department Director	_____ 2020/11/04 Date
_____  CAO	_____ 04 Nov. 2020 Date

**RECOMMENDATION:**

That Council grant approval to the Crowsnest Heritage Initiative Society to place an additional sign at the Burmis Tree roadside turnout within the Highway No. 3.

**BACKGROUND:**

On October 15, 2020, the Crowsnest Heritage Initiative Society made application to Alberta Transportation for approval to erect a 4'x8' private sign within the Highway No. 3 right-of-way, at the roadside turnout by the Burmis Tree (*Attachment No. 1*).

On October 29<sup>th</sup>, 2020, Alberta Transportation approved the permit with conditions. Condition No. 1 being that "This permit is issued subject to the approval of the Municipal District of Pincher Creek."

The same day, the MD received an email from Fred Bradley with the Crowsnest Heritage Initiative Society, requesting that the MD give its approval for the placement of a sign by the Burmis Tree (*Attachment No. 2*).

The MD's planning advisor states that he has no concerns given the content of either the Intermunicipal Development Plan with the Crowsnest Pass or the Burmis Lundbreck Corridor Area Structure Plan.



Normally the MD would require that a sign permit be received. However, this is located within the Highway right-of-way. Under Section 55 Sign Provisions of the LUB, Signs for Which No Permit Is

## Recommendation to Council

Required, 55.10(h) may apply, stating that signs or billboards erected by a public authority, public agency or public department do not require a permit.

The sign will be located directly west and adjacent to the existing sign at the location. The sign will be installed with the assistance of Volker Stevin.

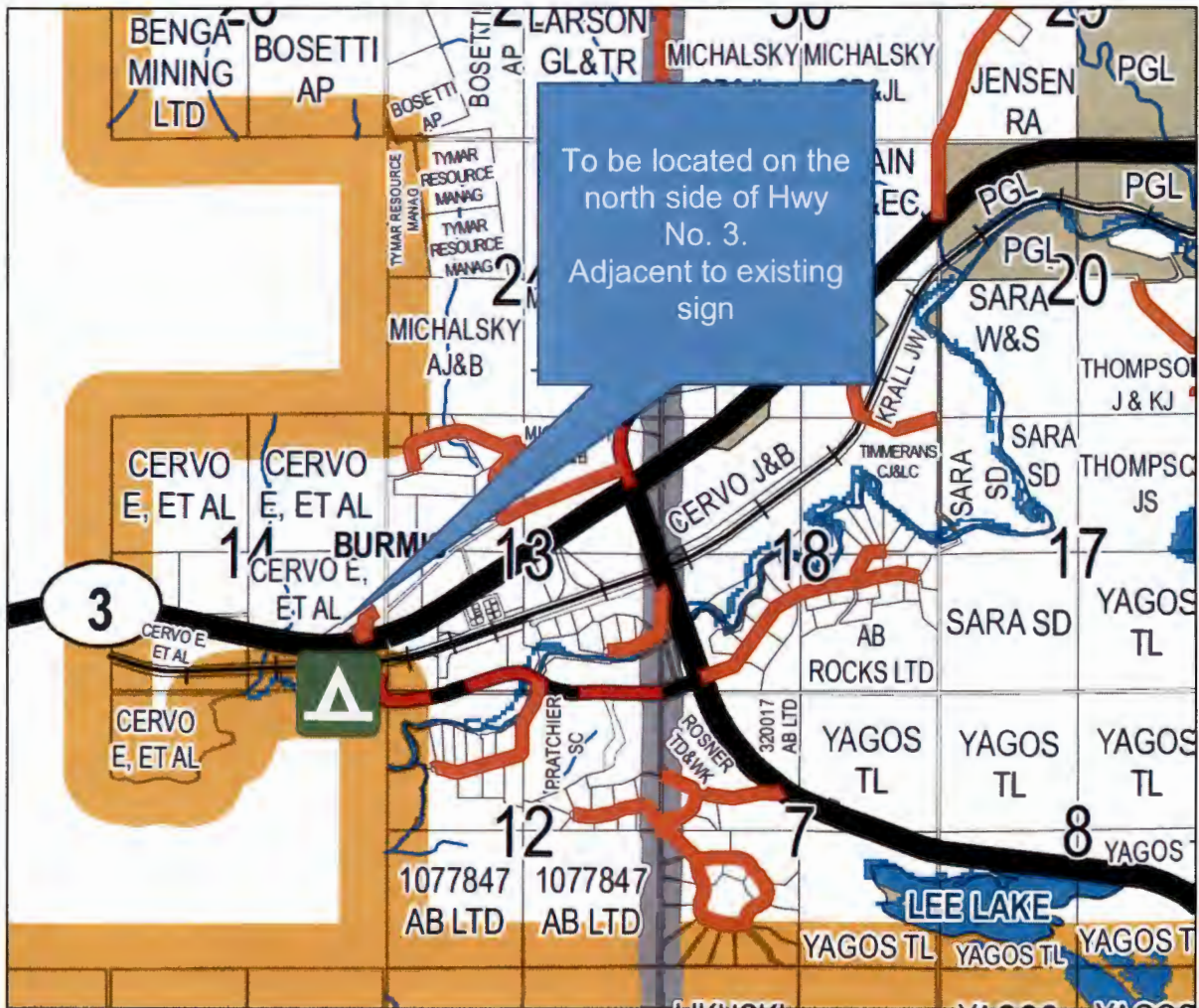


### **FINANCIAL IMPLICATIONS:**

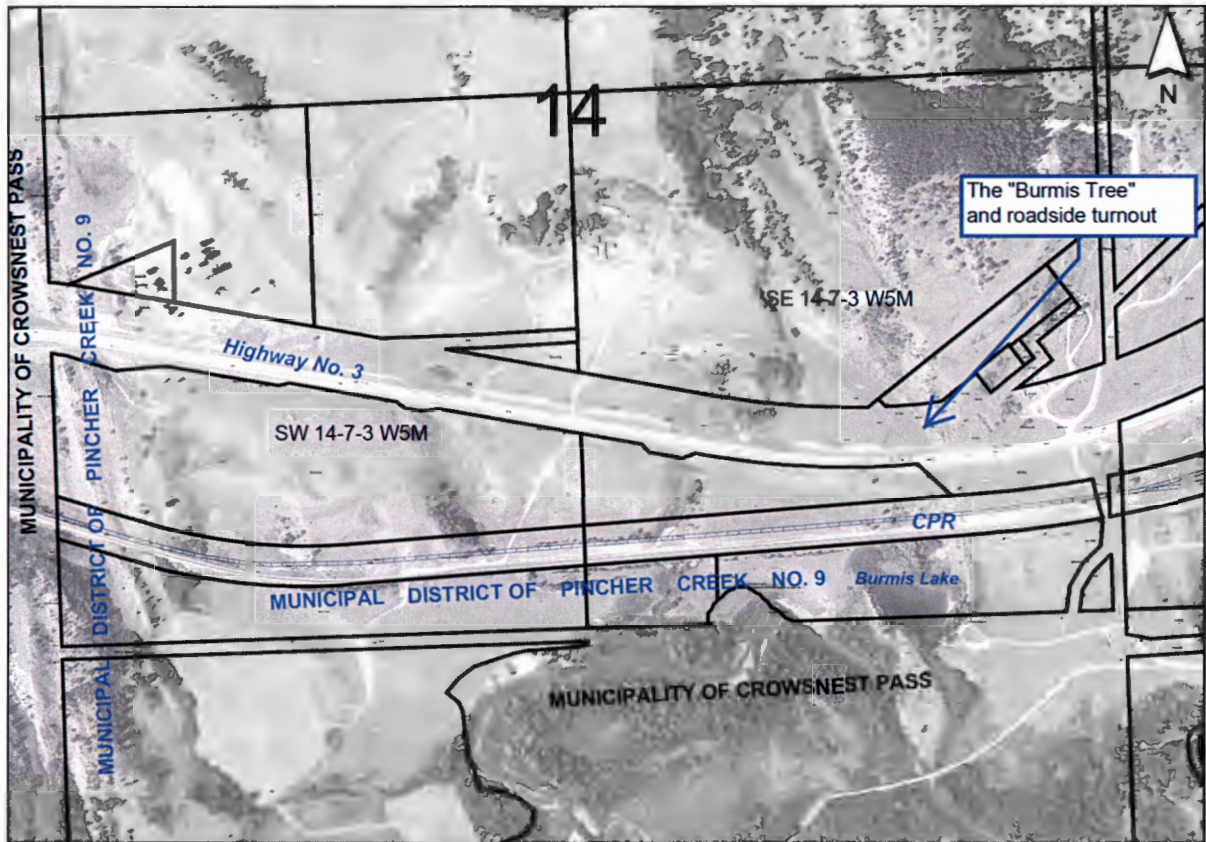
None.



# Recommendation to Council



# Recommendation to Council



October 29, 2020

Crowsnest Heritage Initiative Society  
c/o Fred Bradley  
[bradleyf@telusplanet.net](mailto:bradleyf@telusplanet.net)  
Box 818  
Blairmore, AB T0K 0E0

Dear Mr. Bradley:

**RE: PROPOSED INSTALLATION OF A PRIVATE SIGN  
WITHIN A PROVINCIAL HIGHWAY RIGHT-OF-WAY**

Attached is a permit issued under the Highways Development and Protection Regulation (Alberta Regulation 326/2009) and amendments thereto, authorizing the above noted development. This permit is subject to conditions listed on Page 2.

In consideration of Permit No. 5803-20, the applicant shall indemnify and hold harmless Alberta Transportation, its employees and agents, from any and all claims, demands, actions, and costs whatsoever that may arise, directly or indirectly, from anything done or omitted to be done in the construction, maintenance, alteration, or operation of the works authorized.

**Although the concession to the installation of the private sign within a provincial highway right-of-way has been granted for this installation, it has been granted under site specific circumstance, and it should not be construed that this concession would in any way set precedent or be granted as a matter of course.**

Issuance of this permit does not excuse violation of any regulation, bylaw, or act that may affect the proposed project.

Upon completion of the project, we ask that you notify Darren Davis, Assistant Development/Planning Technologist, or Leah Olsen Development/Planning Technologist, telephone 403-382-4052, Lethbridge, who will inspect the conditions of the permit. Your cooperation in this matter is appreciated.

Yours truly,

Darren  
Davis

Digitally signed by  
Darren Davis  
Date: 2020.10.29  
15:02:44 -06'00'

Darren Davis  
Assistant Development/Planning Technologist  
403-388-3142

DD/jb

cc: Municipal District of Pincher Creek No. 9 – [admindevoff@mdpincercreek.ab.ca](mailto:admindevoff@mdpincercreek.ab.ca)  
[admintaxclerk@mdpincercreek.ab.ca](mailto:admintaxclerk@mdpincercreek.ab.ca);  
[admindevasst@mdpincercreek.ab.ca](mailto:admindevasst@mdpincercreek.ab.ca);  
[info@mdpincercreek.ab.ca](mailto:info@mdpincercreek.ab.ca)

Volker Stevin – [fortmacleod.admin@volkerstevin.ca](mailto:fortmacleod.admin@volkerstevin.ca)  
Rick Lemire – e-mailed  
Darren Davis – e-mailed



PERMIT NO.: \_\_\_\_\_

REFERENCE NO.: \_\_\_\_\_

**PERMIT FOR PRIVATE SIGN INSTALLATION**  
FOR SIGN INSTALLATION WITHIN THE PROVINCIAL HIGHWAY RIGHT-OF-WAY  
(please print)

Applicant's Name: <u>Fred Bradley for Crowsnest Heritage Initiative</u>	
Business Name: <u>Crowsnest Heritage Initiative Society</u>	
Address (Street/Box No.): <u>Box 918</u>	
City/Town: <u>Blairmore</u>	Postal Code: <u>T0K 0E0</u>
Phone: <u>403-563-5353</u>	FAX: _____
e-mail address: <u>bradleyf@telusplanet.net</u>	
<u>Approximate location of proposed sign:</u>	
<u>Highway Three Burnistree Westbound Roadside</u>	
<u>Turnout. Approximately 2km west of intersection</u>	
<u>of SR 507 + Highway Three</u>	

Applicant's Signature: <u>Fred Bradley</u>	Date: <u>October 15, 2020</u>
--	-------------------------------



**Highway Three Westbound Burmis Tree Roadside CHI Sign Proposed Location**

Approximately 2 km west of intersection of Highway 3 and S.R. 507.

The sign would be located to the west of the existing Provincial Roadside Marker.

It would be facing parallel to the Highway Three. Volker Stevin has agreed to assist with the installation of the signs.

Alberta Culture, Multiculturalism and Status of Women department has no concerns with the location of these signs (E-mail Aug. 5, 2020 attached below)

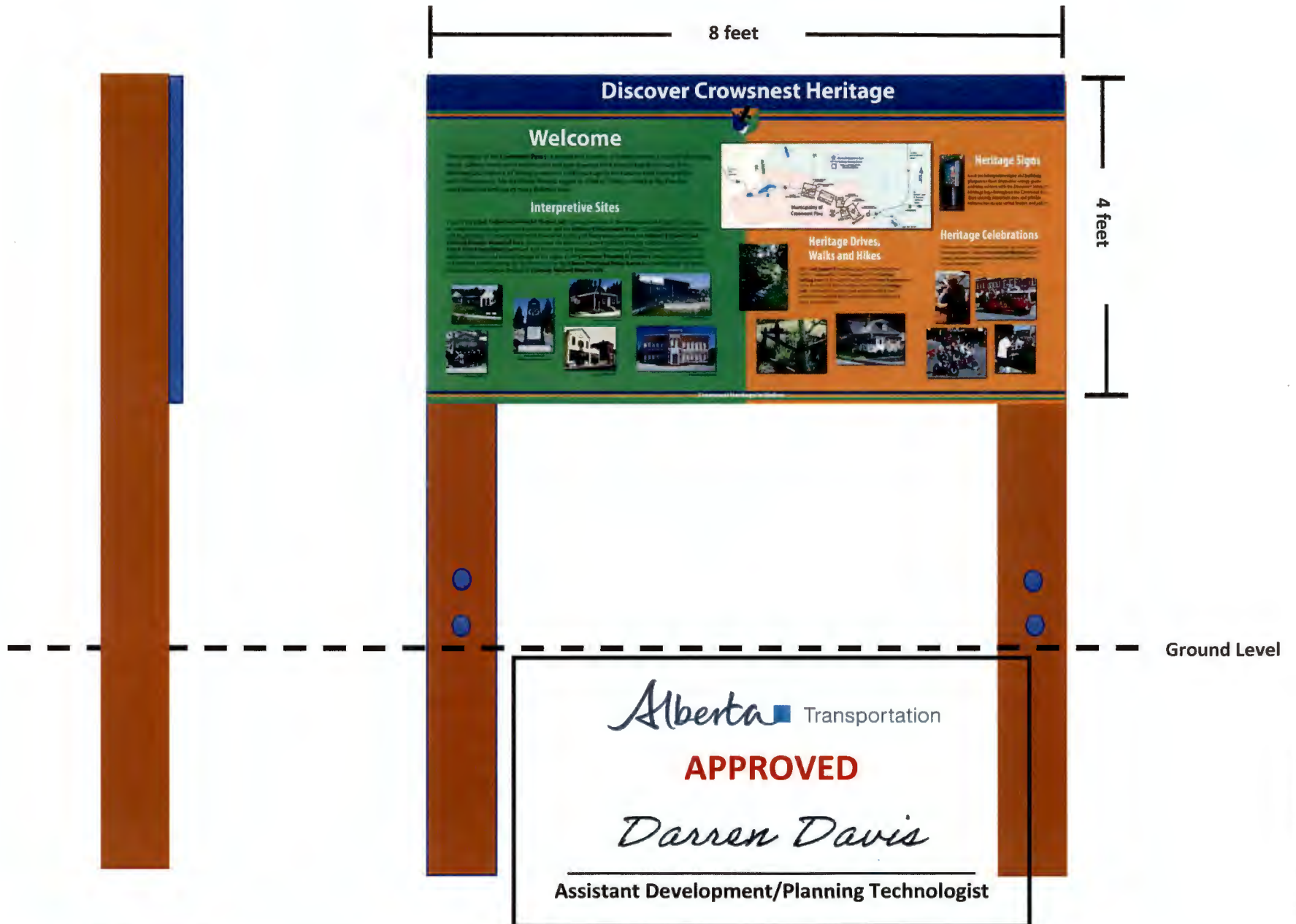


Alberta Transportation

**APPROVED**

*Darren Davis*

Assistant Development/Planning Technologist



Signs will be attached to 4" X 6" treated Wooden Posts which will be drilled with holes as per HIGHWAY MAINTENANCE BULLETIN #6/2008. The signs will be attached to a 4' X 8' treated 3/4" plywood backing.



# Discover Crowsnest Heritage

## Welcome

The chronicle of the Crowsnest Pass is a remarkable timeline of historic events, colourful characters, ethnic culture, boom-town architecture and epic disasters both natural and man-made, from archaeological evidence of human presence 11,000 years ago to the raucous coal mining of the early 20th century, this the richest historic region in Alberta. Today, visitors to the Pass can experience this heritage in many different ways.

## Interpretive Sites

Explore the **Leitch Collieries Provincial Historic Site** amongst the ruins of the surface plant of a historic coal mine, or enjoy the unique experience of a guided tour into the **Kellvue Underground Mine**. Contemplate the quiet scenery and tragic legacy of Canada's worst mine disaster on a walk past interpretive panels at the **Hillcrest Cemetery** and **Hillcrest Disaster Memorial Park**. Learn about the destructive power of nature through interactive exhibits at the **Frank Slide Interpretive Centre** and find out what really happened to the town of Frank. Experience the depth of the cultural, industrial and natural heritage of the region at the **Crowsnest Museum & Archives**. Investigate the murder of **Constable Lawson** during the Prohibition era at the **Alberta Provincial Police Barracks**. Stroll through the historic downtown and residential districts of **Coleman National Historic Site**.



## Heritage Signs

Look for interpretive signs and building plaques in these distinctive orange, green and blue colours with the Discover Crowsnest Heritage logo throughout the Crowsnest Pass. They identify important sites and provide information on our varied history and culture.

## Heritage Drives, Walks and Hikes

Take a self-guided drive along a signed route through our historic communities. Stroll along one of our heritage walking tours or through one of our many historic cemeteries. Enjoy the fresh air and mountain scenery along a heritage trail. Descriptive brochures and maps for each of these activities are available from our interpretive facilities and many town bulletines.



## Heritage Celebrations

Come visit the Crowsnest Pass during one of our many heritage events. Check [www.crowsnestheritage.com](http://www.crowsnestheritage.com) for details on our various seasonal and special cultural events of our amazing history.

Crowsnest Heritage Initiative

Alberta Transportation

**APPROVED**

*Darren Davis*

Assistant Development/Planning Technologist

(to be completed by Alberta Transportation)

**APPLICATION APPROVAL FOR SIGN INSTALLATION  
NEAR A PROVINCIAL HIGHWAY**

**PERMIT**

Permission is hereby granted to <u>Crowsnest Heritage Initiative Society</u> to carry out construction and installation of the sign in accordance with the plan(s) and specifications attached hereto and subject to the conditions shown above.	
If the construction and installation of the sign has not been carried out by the <u>29<sup>th</sup></u> day of <u>October</u> , <u>2021</u> this permit lapses and the applicant must reapply for new permit if they wish to proceed.	
SIGNED: _____	PERMIT NO.: <u>5803-20</u>
TITLE: <u>Assistant Development/Planning Technologist</u>	FILE NO.: <u>2511-SE 14-7-3-W5M (3)</u>
	DATE: <u>October 29, 2020</u>

**PERMIT CONDITIONS:** (Note: This permit is subject to the provisions of the Highways Development and Protection Act, Chapter H-8.5 2004, amendments thereto, and the Highways Development and Protection Regulation (Alberta Regulation 326/2009) and amendments thereto).

**A. SETBACK:**

The proposed sign is to be setback as shown on the attached approved site plan and in accordance with Alberta Transportation Recommended Practices for Installing Private Signs within the Highway Right-of-Way.

**B. OTHER CONDITIONS:**

1. This permit is issued subject to the approval of the **Municipal District of Pincher Creek No. 9**.
2. This permit approves only the signs contained herein; a further application is required for any changes or additions.
3. Alberta Transportation is under no obligation to reissue a permit if the signs are not constructed before expiry of this permit.
4. The applicant shall not place any signs contrary to Alberta Regulation 326/2009.
5. Signs shall be maintained in proper repair.
6. If, in the opinion of Alberta Transportation, the signs are not kept in an acceptable condition, they must be repaired or removed by the owner within 7 days of receiving written notice of the deficiency; otherwise the signs shall be removed by Alberta Transportation at owner's expenditure.
7. Use of red or yellow as a background colour for any sign is not permitted.
8. The applicant is solely responsible for any cost related to the sign removal and/or relocation required by the future highway upgrading.
9. Leah Olsen, Development/Planning Technologist, or Darren Davis, Assistant Development/Planning Technologist, 403-382-4052, shall be notified before installation commencement.

**C. ADDITIONAL CONDITIONS:**

- 
1. Approval is subject to the Crowsnest Heritage Initiative Society complying with Alberta Transportation's Recommended Practices for General Provisions for Installing Private Signs within the Highway Right-of-Way. The Recommended Practices are attached and shown as Schedule "A."
- 
2. Approval is subject to the Crowsnest Heritage Initiative Society complying with Alberta Transportation's approved Signs & Support System Products List. The approved Signs & Support System Products List is attached and shown as Schedule "B."
-



**“SCHEDULE A”  
RECOMMENDED PRACTICES  
GENERAL PROVISIONS FOR INSTALLING PRIVATE SIGNS WITHIN THE HIGHWAY RIGHT-OF-WAY  
PERMIT NO. 5803-20**

<b>Government of Alberta</b> ■ Transportation	<b>GENERAL PROVISIONS FOR INSTALLING PRIVATE SIGNS WITHIN THE HIGHWAY RIGHT-OF-WAY</b>		<i>Issued: DEC 2006</i>
			<i>Revised: SEP 2011</i>
			<i>Page 1 of 3</i>
<b>RECOMMENDED PRACTICES</b>	PART	HIGHWAY SIGNS	
	SECTION	GENERAL	
	SUB-SECTION		

**General**

The following are general requirements for installing privately owned signs within the highway right-of-way.

These guidelines apply to the following categories of signs:

- Community Information Signs (e.g., Radio Station Sign, Rural Crime Watch Sign, Citizens on Patrol Sign)
- Public Awareness Signs (e.g., Wildfire Prevention Signs)
- General Information Signs (e.g., Institution Sign).

These guidelines do not apply to TODS and LOGOS signing programs.

**Provincial Authority and Sign Approval Process**

Alberta Transportation, through legislation, maintains control of all signs:

- within the limits of the right-of-way of any provincial highway.
- within the development control zone, 300 metres on either side of the limit of a controlled highway, or within 800 metres of a highway intersection. This does not apply minor provincial highways, as defined in the Roadside Management Classification Map.

Guidelines for installing signs within the area of controlled development are not included in this document.

All privately owned signs placed within the highway right-of-way require written approval from the nearest Alberta Transportation district office.

**Sign Application**

An individual or organization wishing to obtain approval for the placement of a private sign (e.g., Radio Station sign, Rural Crime Watch sign) must submit an application to one of the Alberta Transportation district offices. A listing of all district offices within the province is provided on the following webpage:

<http://www.transportation.alberta.ca/Content/docType329/Production/djstaddress.pdf>

Applications are made on forms established and approved by the department.

General instructions and application form samples are available on the Alberta Transportation website (at the address provided above).

The sign application (sign design and proposed location) is reviewed by a district office to ensure compliance with the departmental standard specifications and provisions.

<b>Government of Alberta</b> ■ Transportation	<b>GENERAL PROVISIONS FOR INSTALLING PRIVATE SIGNS WITHIN THE HIGHWAY RIGHT OF WAY</b>	<i>Issued: DEC 2006</i>
		<i>Revised: SEP 2011</i>
		<i>Page 2 of 3</i>

The Standard Specifications for Highway Construction, including:

Section 5.18 – Supply of Permanent Highway Signs, Posts, and Bases.

Section 7.7 – Permanent Highway Signing. are available from the Alberta Transportation website at the following address:

<http://www.transportation.alberta.ca/2570.htm>

**Sign Approval**

After reviewing a sign application, a district office may issue a Letter of Approval.

A Letter of Approval is a document that binds the sign proponent and the Department through mutual agreement for the use and placement of a sign.

The document includes conditions that must be met before a sign can be installed on a highway and requirements for the installation and maintenance of the sign.

**Installation and Maintenance**

The sign applicant can choose one of the following two methods to handle the fabrication and delivery of signs:

- Managed by a private contractor.

The sign applicant is responsible for arranging with a private contractor to fabricate signs in accordance with the

provincial sign standards and specifications. Signs are delivered for installation to a location specified by the applicable department maintenance contractor.

- Managed by the applicable department maintenance contractor. The department maintenance contractor arranges for the fabrication and delivery of signs within the highway right-of-way.

All signs, including those delivered by a private contractor, must be installed by the applicable department maintenance contractor. This practice guarantees compliance with the department installation requirements and ensures that traffic accommodation procedures are followed.

The sign applicant will normally be responsible for any subsequent replacement of signs and supporting structures, as well as any sign repairs, with the option of using either a private contractor or the department maintenance contractor to complete the required maintenance activities.

All costs associated with fabricating, installing and maintaining signs will normally be the responsibility of the sign applicant.

The department monitors signs within the highway right-of-way to ensure the safety of motorists and provision of an aesthetically pleasant environment.

<b>Government of Alberta</b> ■ Transportation	<b>GENERAL PROVISIONS FOR INSTALLING PRIVATE SIGNS WITHIN THE HIGHWAY RIGHT OF WAY</b>	<i>Issued: DEC 2006</i>
		<i>Revised: SEP 2011</i>
		<i>Page 3 of 3</i>

### *Excessive or Unsightly Signs*

The department, through the legislation of the Traffic Safety Act, may take the following actions:

- request the sign owner remove obsolete signs
- remove or relocate signs which prevent a vehicle from having a clear and unobstructed view of the roadway.

### **Traffic Accommodation**

Traffic accommodation is required when work is performed within the highway right-of-way in order to provide the motoring public with adequate warning and to protect workers within the work area.

The maintenance contractor responsible for installing signs within the highway right-of-way in a given contract maintenance area will be responsible for traffic accommodation during sign installation.

When maintenance activities are performed by a sign owner, traffic accommodation procedures for short duration projects must be followed as outlined in the *Alberta Traffic Accommodation in Work Zones* manual (available on the department website).

It may be beneficial to develop a traffic accommodation strategy consisting of a plan and/or written procedure to address site specific issues.

### **Safety Considerations**

Large sign structures located within the roadside area are hazardous to errant vehicles. Placement of signs outside the clear zone minimizes the probability of a vehicle reaching the structure. Use of breakaway structures or use of protecting barriers can also minimize vehicle impact.

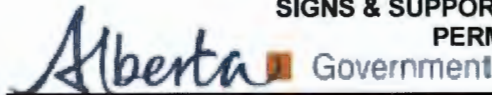
Guidelines for roadside and barrier design, and clear zone requirements are included in the department's *Highway Geometric Design Guide*; Section C.5 entitled "Roadside Design". Clear zone distances are shown in Table C.5.2a on page C-38 of the *Highway Geometric Design Guide*.

Signs that are too large or located too close to the roadway may also obstruct motorist sightlines at intersections, curves, ramps or other unusual highway sections.

Guidelines for the placement of signs within the highway right-of-way have been developed and are available on the Alberta Transportation website.



**"SCHEDULE B"**  
**SIGNS & SUPPORT SYSTEM PRODUCTS LIST**  
 PERMIT NO. 5803-20



**PRODUCTS LIST**

**SIGNS AND SUPPORT SYSTEM**

Any product that meets the requirements of Alberta Transportation Standard Specifications for Highway Construction, Specification 5.18 Supply of Permanent Highway Signs, Posts and Bases or Highway Maintenance Specifications, Specification 54.12 Supply of Permanent Highway Signs; Specification 54.13 Maintenance of Highway Signs; qualifies under this section.

**STANDARD SIGNS**

Aluminum for standard signs shall be a minimum of 2 mm flat sheet tension leveled, sign grade aluminum and shall conform to the requirements of ASTM B209M, "Specification for Aluminum and Aluminum-Alloy Sheet and Plate", Alloys 6061-T6 or 5052-H38.

**NON-STANDARD SIGN**

Extruded Aluminum panels for major signs, shall be Alcan Shape # 73247 with anodize treatment and shall conform to ASTM B221M "Specification for Aluminum and Aluminum-Alloy Extruded Bars, Rods, Wire, Shapes and Tubes", Alloys 6061-T6 or 6063-T5.

- Plywood – Sanded one side                      ¾" 100/100 or 120/120 Hi-Density

**BACKING**

PROVEN PRODUCTS	TRIAL PRODUCTS	POTENTIAL PRODUCTS
<a href="#">FiberLok Sign System REPORT</a>		

**REFLECTIVE SHEETING**

**REGULATORY/WARNING/INFORMATION SIGNS**

Reflective sheeting shall meet or exceed minimum requirements as specified in ASTM-D4956 Performance Requirements Type III or Type IV High Intensity Retro-reflective Sheeting.

**PROPRIETARY**

PROVEN PRODUCTS	TRIAL PRODUCTS	POTENTIAL PRODUCTS
3M (High Intensity Grade) (3800)		<a href="#">NIKKALITE Ultralite Grade II</a> (Expiry Date: Apr. 2018)
3M High Intensity Prismatic <a href="#">3M 3930 sheeting</a> REPORT		<a href="#">Nikkalite High Intensity 94000 Series</a> (Expiry Date: Jul. 2018)
<a href="#">6000 HP (Avery Dennison) REPORT</a>		<a href="#">Oralite 5900</a> (Expiry Date: Feb. 2018)
<a href="#">Avery Dennison T7500 Series</a>		<a href="#">LED Blank-Out Sign</a> (Expiry Date: Nov. 2018)

**TEMPORARY ORANGE WORK ZONE/CONSTRUCTION SIGNS**

The orange portion of all signs and barricades shall be fully reflectorized using High Brightness, Retroreflective unmetalized, Prismatic Sheeting Material which incorporates durable,



transparent, fluorescent pigment and meets the brightness requirements as specified in ASTM D4956 Type VIII sheeting material.

PROVEN PRODUCTS	TRIAL PRODUCTS	POTENTIAL PRODUCTS
3M Durable Fluorescent (3924S)		
Avery Dennison Fluorescent Orange (w-7514)		<a href="#">Oralite 5930 Fluorescent Orange</a> (Expiry Date: Feb. 2018)
<a href="#">3M Diamond Grade Cubed 4084 Series (DG<sup>3</sup>)</a>		
<a href="#">Avery Dennison (Omni-Cube) Fluorescent Orange W-11514</a>		

All other colours shall meet or exceed the minimum requirements as specified in ASTM-D4956 Performance Requirements Type III or Type IV High Intensity Retroreflective Sheeting.

#### SCHOOL ZONE AND SCHOOL CROSS WALK AHEAD SIGNS

Reflective sheeting shall meet or exceed minimum requirements as specified in ASTM-D4956 Performance Requirements Type IX or XI Unmetalized Cube Corner Microprismatic Retroreflective Element Material.

#### PROPRIETARY

PROVEN PRODUCTS	TRIAL PRODUCTS	POTENTIAL PRODUCTS
3M Diamond Grade Series 3983 (Fluorescent Yellow Green)		
<a href="#">3M Diamond Grade Cubed 4083 Series(DG<sup>3</sup>) Fluorescent Yellow-Green</a>		
<a href="#">Avery Dennison Fluorescent Yellow-Green Omni-Cube T-11513</a>		

#### SPECIALIZED APPLICATIONS

#### STOP, YIELD, WRONG WAY, DO NOT ENTER SIGNS AND OVERHEAD SIGNS WITHOUT ILLUMINATION

Reflective sheeting shall meet or exceed minimum requirements as specified in ASTM-D4956 Performance Requirements Type IX or XI Unmetalized Cube Corner Microprismatic Retroreflective Element Material.

PROVEN PRODUCTS	TRIAL PRODUCTS	POTENTIAL PRODUCTS
3M Diamond Grade (VIP) Series (3990)		
<a href="#">3M Diamond Grade Cubed 4000 Series (DG<sup>3</sup>)</a>		
<a href="#">Avery Dennison T-11500 Series</a>		

**WARNING SIGNS (DESIGN BULLETIN #74/2012)**

Reflective sheeting shall meet or exceed minimum requirements as specified in ASTM-D4956 Performance Requirements Type IX or XI Unmetalized Cube Corner Microprismatic Retroreflective Element Material.

PROVEN PRODUCTS	TRIAL PRODUCTS	POTENTIAL PRODUCTS
<a href="#">3M Vinyl Roll</a> Up RS-33 Fluorescent Pink	<a href="#">FL-1400 Beacon</a> (Expiry Date: Jan. 2021)	
3M Diamond Grade Cubed <a href="#">4081 Series</a> (DG <sup>3</sup> ) Fluorescent Yellow		<a href="#">Blinker Beacon Solar Flashing LED Single Light</a> (Expiry Date: Dec. 2019)
3M, Diamond Grade (VIP) (3981) Fluorescent Yellow		
<a href="#">Solar Flashing Beacons</a>		
<a href="#">Avery Dennison T-11511</a> Fluorescent Yellow		

**BASES**

Any product that meets the requirements of Alberta Transportation Specification TEB 1.83 Breakaway Ground Mounted Bases Steel I-Beam Posts qualifies under this section.

PROVEN PRODUCTS	TRIAL PRODUCTS	POTENTIAL PRODUCTS

**CLUSTER FRAMES**

Any product that meets the requirements of Alberta Transportation Specification TEB 1.71A C-Cluster Frame qualifies under this section.

The Frames shall be painted with rust resistant aluminum paint or a metal primer and aluminum paint suitable to the Engineer.

**SUPPORTS****BREAKAWAY STEEL**

Any product that meets the requirements of Alberta Transportation Specification TEB 1.82 Breakaway Ground Mounted Bases Steel I-Beam Posts qualifies under this section.

**PROPRIETARY**

PROVEN PRODUCTS	TRIAL PRODUCTS	POTENTIAL PRODUCTS
Steel "W" or "S" shapes with breakaway slip base		

**BREAK AWAY****PROPRIETARY**

<b>PROVEN PRODUCTS</b>	<b>TRIAL PRODUCTS</b>	<b>POTENTIAL PRODUCTS</b>
<a href="#">Kleen Break Model 425</a>		<a href="#">Kalix Break Away Small Sign Support</a> (Expiry Date: May 2018)
		<a href="#">Dent Break Away Bolt</a> (Expiry Date: May 2019)

**POST SUPPORT****PROPRIETARY**

<b>PROVEN PRODUCTS</b>	<b>TRIAL PRODUCTS</b>	<b>POTENTIAL PRODUCTS</b>
<a href="#">Break Safe Support System</a>		

**WOOD POSTS**

Wood posts shall be pine or spruce No. 2 or better, as per NLGA, CCA (Copper, Chromate, Arsenate) pressure treated in accordance with CSA 080. Material shall be free from wane.

<b>PROVEN PRODUCTS</b>	<b>TRIAL PRODUCTS</b>	<b>POTENTIAL PRODUCTS</b>

**STEEL POSTS**

<b>PROVEN PRODUCTS</b>	<b>TRIAL PRODUCTS</b>	<b>POTENTIAL PRODUCTS</b>

**MOUNTING HARDWARE**

All bolts and hardware shall be galvanized.



**From:** [Fred Bradley](#)  
**To:** [Roland Milligan](#)  
**Subject:** FW: Crowsnest Heritage Initiative Society permit 5803-20 (RSDP032786)  
**Date:** October 29, 2020 3:44:22 PM  
**Attachments:** [Crowsnest Heritage Initiative Society permit 5803-20 \(RSDP032786\).pdf](#)

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Hello MD of Pincher Creek Development Officer

I note that one of the conditions of the sign permit is to obtain approval of the municipal district.

Would appreciate if you would advise as to what is required to obtain that approval?

Fred Bradley  
Crowsnest Heritage Initiative Society

**From:** Darren S Davis <Darren.S.Davis@gov.ab.ca>  
**Sent:** October 29, 2020 3:03 PM  
**To:** Fred Bradley <bradleyf@telusplanet.net>  
**Cc:** admindevasst@mdpincercreek.ab.ca; admindevoff@mdpincercreek.ab.ca;  
admintaxclerk@mdpincercreek.ab.ca; info@mdpincercreek.ab.ca;  
fortmacleod.admin@volkerstevin.ca; Rick Lemire <Rick.Lemire@gov.ab.ca>; Darren S Davis  
<Darren.S.Davis@gov.ab.ca>  
**Subject:** Crowsnest Heritage Initiative Society permit 5803-20 (RSDP032786)


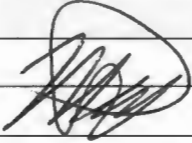
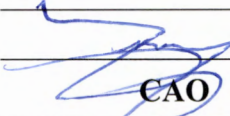
**Development Control Lethbridge**  
Southern Region  
Construction and Maintenance Division

Tel 403-382-4052  
Fax 403-382-4057  
[transdevelopmentlethbridge@gov.ab.ca](mailto:transdevelopmentlethbridge@gov.ab.ca)

 Alberta Transportation

Classification: Protected A

## Recommendation to Council

<b>TITLE: Public Auction – Conditions and Reserve Bids</b>			
<b>PREPARED BY: Meghan Dobie</b>		<b>DATE: November 1, 2020</b>	
<b>DEPARTMENT: Finance</b>			
<b>ATTACHMENTS:</b>			
1. Public Auction – Terms and Conditions			
2. Opinion of Value – From MD Assessor			
<b>Department Supervisor</b>	<b>Date</b>		
<b>APPROVALS:</b>			
	<u>Nov 1, 2020</u>		<u>04 Nov. 2020</u>
<b>Department Director</b>	<b>Date</b>	<b>CAO</b>	<b>Date</b>

### RECOMMENDATION:

That Council approve the Terms and Conditions for the 2021 Public Auction as presented;

And that, Council set Thursday, January 28, 2021 at 10:00am as the public auction date;

And that, Council establish the following reserve bid for the property currently being offered for sale at the 2021 Public Auction.

Roll Number - 4561.020

Legal Description - 1 Rustler's Ridge; Lot 2, Block 15, Plan 0610438

Reserve Bid - \$170,000

### BACKGROUND:

As required by the Municipal Government Act, a municipality must annually prepare a tax arrears list showing the parcels of land on which there are tax arrears for more than one year at March 31<sup>st</sup>. Any parcel of land that is shown on the 2019 tax arrears list which remains in arrears as of March 31, 2020 must be offered for sale at public auction. When there is a need for a public auction, Council is required to set an auction date and a minimum sale price for the properties.

Currently, there is one property on the MD's 2019 tax arrears list. Taxservice has been in contact with the owner. The property owner has up until the property is declared sold to pay the tax arrears and avoid the auction.

## **Recommendation to Council**

Administration would like to schedule the auction date for Thursday, January 28, 2021 at 10:00am in the Administration Building – Council Chambers, which will be advertised as per the MGA. Council must set a minimum bid price. Our assessor has provided his opinion on the value of the property at \$170,000.

### **FINANCIAL IMPLICATIONS:**

## 2021 - Public Auction – Terms and Conditions

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1. A parcel of land offered for sale may be redeemed by payment of all arrears, penalties and costs by guaranteed funds at any time until the property is declared sold.
2. Each parcel of land offered for sale will be subject to a reserve bid and to the reservations and conditions contained in the existing certificate of title.
3. The lands are being offered for sale on an “as is, where is” basis, and the municipality makes no representation and gives no warranty whatsoever as to the state of the parcel nor its suitability for any intended use by the successful bidder.
4. The auctioneer, councillors, the chief administrative officer and the designated officers and employees of the municipality must not bid or buy any parcel of land offered for sale, unless directed by the municipality to do so on behalf of the municipality.
5. The purchaser of the property will be responsible for property taxes for the current year.
6. The purchaser will be required to execute a sale agreement in form and substance provided by the municipality.
7. The successful purchaser must, at the time of sale, make payment in cash, certified cheque or bank draft payable to the municipality as follows:
  - a. The full purchase price if it is \$10,000 or less; OR
  - b. If the purchase price is greater than \$10,000, the purchaser must provide a non-refundable deposit in the amount of \$10,000 and the balance of the purchase price must be paid within 20 days of the sale.
8. GST will be collected on all properties subject to GST.
9. The risk of the property lies with the purchaser immediately following the auction.
10. The purchaser is responsible for obtaining vacant possession.
11. The purchaser will be responsible for registration of the transfer including registration fees.
12. If no offer is received on a property or if the reserve bid is not met, the property cannot be sold at the public auction.
13. The municipality may, after the public auction, become the owner of any parcel of land that is not sold at the public auction.
14. Once the property is declared sold at public auction, the previous owner has no further right to pay the tax arrears.

# Memorandum

To: Joyce Mackenzie-Grieve

From: Doug Jensen

Date: September 28, 2020

Subject: Opinion of value on a parcel of land.

Legal Description: Plan 0610438 Block 15 Lot 2 (11.69 Acres). E.  
27, 7-2-5 Roll # 4561.020

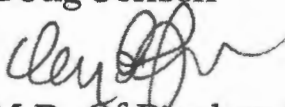
Civic Address: #1 Rustlers Ridge

Current sales and listings within the area were reviewed. Currently listings in a comparable subdivision "Chinook Springs Estates" list a similar property @ \$185,000. Best sale comparable is 9 Castle Ridge Ranch 14.95 acres August 12/2020 sold for \$173,000.

In my opinion, the subject property has a current value of \$170,000

Please contact me if any further clarification is required.

Doug Jensen



M.D. Of Pincher Creek No.9 Assessor



**CHIEF ADMINISTRATIVE OFFICER'S REPORT**

Oct 28, 2020 – Nov 10, 2020

**DISCUSSION:**

Oct 28	Post Council action items and letters EAC (Emergency Advisory Comm) Assessment Model Review with Municipal Affairs
Oct 29	Electronic Device Review with PW Superintendent and Dir Finance. Utility Bylaw prep for posting and arranging public hearing Airport Meeting with Consultant and Dir of Development HR meeting with staff member
Oct 30	Post Council Letters continued SMT (Senior Mgmt Team) Meeting
Nov 02	Crowsnest Pass Draft Recreation Agreement with MCNP CAO. Utility Application Form development Mayors and Reeve's meeting – RMA Convention
Nov 03 - 04	RMA Convention – virtual in MD Chambers
Nov 04	Council Package Prep began with Ex Asst McClelland
Nov 05	MOST Grant review with Dir Finance Council Prep Meeting with Chief Cox for land transfer for Beaver Mines Fire Hall Site PCREMO – EMA (Emergency Mgmt Agency) Meeting PW Monthly Safety Meeting
Nov 06	Meeting with residents regarding Fisher Bridge Closure Staff Meeting HR Contract Worker Meeting
Nov 9 -10	Training at University of Manitoba and University of Alberta (CMML)

- Numerous other meetings throughout this period to address any issues or tasks from the Oct 27<sup>th</sup> meeting.

**Upcoming Meetings**

- Nov. 11<sup>th</sup> - Remembrance Day
- Nov 12<sup>th</sup> - Joint Health & Safety

**RECOMMENDATION:**

That Council receive for information, the Chief Administrative Officer's report for the period Oct 28, 2020 – Nov 10, 2020.

Prepared by:

Troy MacCulloch, CAO

Date: Nov 05, 2020

Respectfully presented to:

Council

Date: Nov 10, 2020



## Foothills Little Bow Municipal Association

c/o Cypress County 816 - 2<sup>nd</sup> Avenue, Dunmore Alberta T1B 0K3

Phone: (403) 526-2888 Fax: (403) 526-8958

Email: [cypress@cypress.ab.ca](mailto:cypress@cypress.ab.ca)

October 26, 2020

### Re: Regular Meeting of the Foothills Little Bow Municipal Association

**Date of Meeting:** Friday January 15, 2021  
**Time:** Registration 9:30 A.M. Roll Call – 10:00 A.M.  
**Location:** Country Kitchen Catering 1717 Mayor Magrath Drive  
(Lower level of The Keg restaurant) Lethbridge Alberta

***Please Note:***

*All COVID-19 gathering restrictions will be adhered to and assessed closer to the meeting date. For those wishing to attend electronically, an online method will be available and distributed to members 2 days prior to the meeting.*

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To our members,

First and foremost, I would like to thank Vice Chair Brian de Jong for stepping in and chairing the September meeting while I attended to pressing personal and business issues brought on by the impacts of COVID-19 and our stressed economy. 2020 has not been an easy year for many of us, but Albertans are resilient, and determined. Now more than ever we need to support each other and work together as we navigate through the challenges ahead. Thank you to each of you who reached out this summer, both for your encouragement and support. I remain committed to our association and membership and look forward to speaking with you more this fall, and hopefully seeing you in the new year.

Please consider this letter as Notice of the January meeting of the Foothills Little Bow Municipal Association.

Deadline for submission of resolutions is January 4, 2021.

According to the bylaws, nominations will be called prior to the start of the meeting for the Chair and Vice Chair of the Association and the same positions for the Resolutions Committee.

The January meeting of the Foothills Little Bow Municipal Association will include updates from Local Members of the Legislative Assembly, Rural Municipalities of Alberta (RMA), and Alberta Transportation.

Municipalities are encouraged to bring forward any topics which are currently of interest or concern to your community. Please contact me no later than December 31, 2020, if you wish to make a presentation. If presentations are not brought forward, the Municipal Association will select local presenters or experts from RMA.

Thank you in advance for your anticipated contributions.



Respectfully yours,

A handwritten signature in blue ink, appearing to be 'RK' followed by a long horizontal stroke.

Robin Kurpjuweit  
Chair



## Highway 3 Twinning Development Association

October 30, 2020

To: Adjacent Member Municipalities

RE: Budget Consideration for 2021 Membership Fee and Inclusion in ICF

With the financial support of our municipal members, in 2020 Highway 3 Twinning Development Association has increased our membership, advocacy and engagement, which has resulted in Government recognition of our efforts with the funding to twin Highway 3 from Taber to Burdett! The Association would like to continue the momentum and, as such, has approved the 2021 budget inclusive of membership contributions from our Adjacent Municipalities.

In light of recent challenges resulting from the COVID-19 pandemic, H3TDA has realized some savings due to a small number of unspent budgeted funds. H3TDA would like to pass on those savings through a temporary reduction in the 2021 municipal membership fees. Membership fees in 2022 are anticipated to be restored to \$.50 per capita.

The Board of Highway 3 Twinning Development Association asks our members to continue to show support toward our mutual goals and include the 2021 membership fee in your 2021 Budget.

The 2021 Membership Fee for MD of Pincher Creek is: **\$1,037.75**  
(\*Based on 2018 Population 2965 X .35)

Invoices will be issued January 1, 2021. If further information is required, we are happy to address any questions by phone, email, or a scheduled presentation to Administration, Board or Council.

Additionally, we ask that advocacy for Twinning of Highway 3 is considered for inclusion in your municipalities Intermunicipal Collaboration Frameworks (ICF).

Sincerely,

Bill Chapman, President  
Highway 3 Twinning Development Association

[Admin@twin3.ca](mailto:Admin@twin3.ca)

403-929-3593

**FOLLOW US!** [www.facebook.com/twin3.ca/](http://www.facebook.com/twin3.ca/)

**We speak louder with one voice!**

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## Royal Canadian Legion #43 Pincher Creek

Box 131, Pincher Creek, Ab. T0K 1W0

403-627-4024

Due to the Covid-19 Pandemic, Branch 43 of the Royal Canadian Legion, Pincher Creek will be conducting a modified version of the November 11 Remembrance Day Ceremonies.

The attendance will be limited to 100 attendees.

The ceremony will be held at the Pincher Creek Community Hall starting at 1050AM

You are invited to join the Legion for the ceremony that will include Covid Protocols which will be posted at the hall.

You are asked to please RSVP your invitation by November 7. Please call the clubhouse and inform the Stewart of your intention. 403-627-4024

The ceremony will be broadcast on Facebook for all to view and may be available on Shaw Channel 12 as well.

A social will be held at the Clubroom following the ceremony for the attendees.

*Dick Burnham*  
DICK BURNHAM  
BODY CHAIR



## Pincher Creek Emergency Services Commission

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October 30, 2020

The MD of Pincher Creek  
Box 279  
Pincher Creek, Alberta  
T0K 1W0

**Attention: CAO Troy MacCulloch**

**Subject: Outstanding Membership Agreement Item**

During the current PCESC budget review a question was asked concerning the low amount of current reserves.

Prior to the formation of the Commission the Town and the MD were to retain reserves for purchase of capital items for PCES A needed.

When the Commission was formed, the Membership Agreement addressed the need of the Commission to manage its own reserves and required the Town and the MD to transfer those reserves held by them to the Commission (section 8. e).

This did not happen for various reasons. The actual amount held by each jurisdiction was never revealed other than an assurance it was being held.

Over the years there have been various positions taken by the PCESC directors for funding the reserve with the result we only levied to address the immediate need to make a capital project as the reserves were still held by the two jurisdictions.

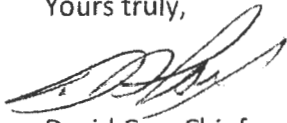
In some cases, capital purchases were only partially levied, using PCESC reserves to make up the difference.



Following the direction provided in previous years I have requested the amount needed to make the capital purchases identified as well as the amount our auditors have shown as depreciation.

I would like to have a policy to define funding the PCESC reserve understanding that the Members would need to commit to supporting that policy.

Yours truly,



David Cox, Chief  
Pincher Creek Emergency Services Commission



**From:** [Hilah Simmons](#)  
**To:** [MDInfo](#)  
**Subject:** Grassy Mountain Coal Mine  
**Date:** November 5, 2020 11:20:14 AM

---

Dear Reeve Hammond and MD Council,

I would like to express my opinion that the Grassy Mountain Coal Mine operation should be disallowed.

My reasons for opposing the mine are that it will destroy a major tourist attraction, hurt the biodiversity of Crowsnest Pass, and I believe it will cause environmental damage which the Alberta and Canadian governments will not foresee nor be able to correct. Surely coal mining still is a health hazard as it always has been. Shipping the coal to Korea will contribute to global warming which is what we don't need. As you said to me yesterday, clean water is a vital issue. I have sent a presentation prepared by Willem Langenberg, geologist, who also has a cabin in Gladstone Valley with maps and illustrations.

I hope you can agree that this mine should be opposed for these and other reasons. Thank you very much for your attention.

Sincerely, Hilah Simmons

Landowner, Gladstone Valley



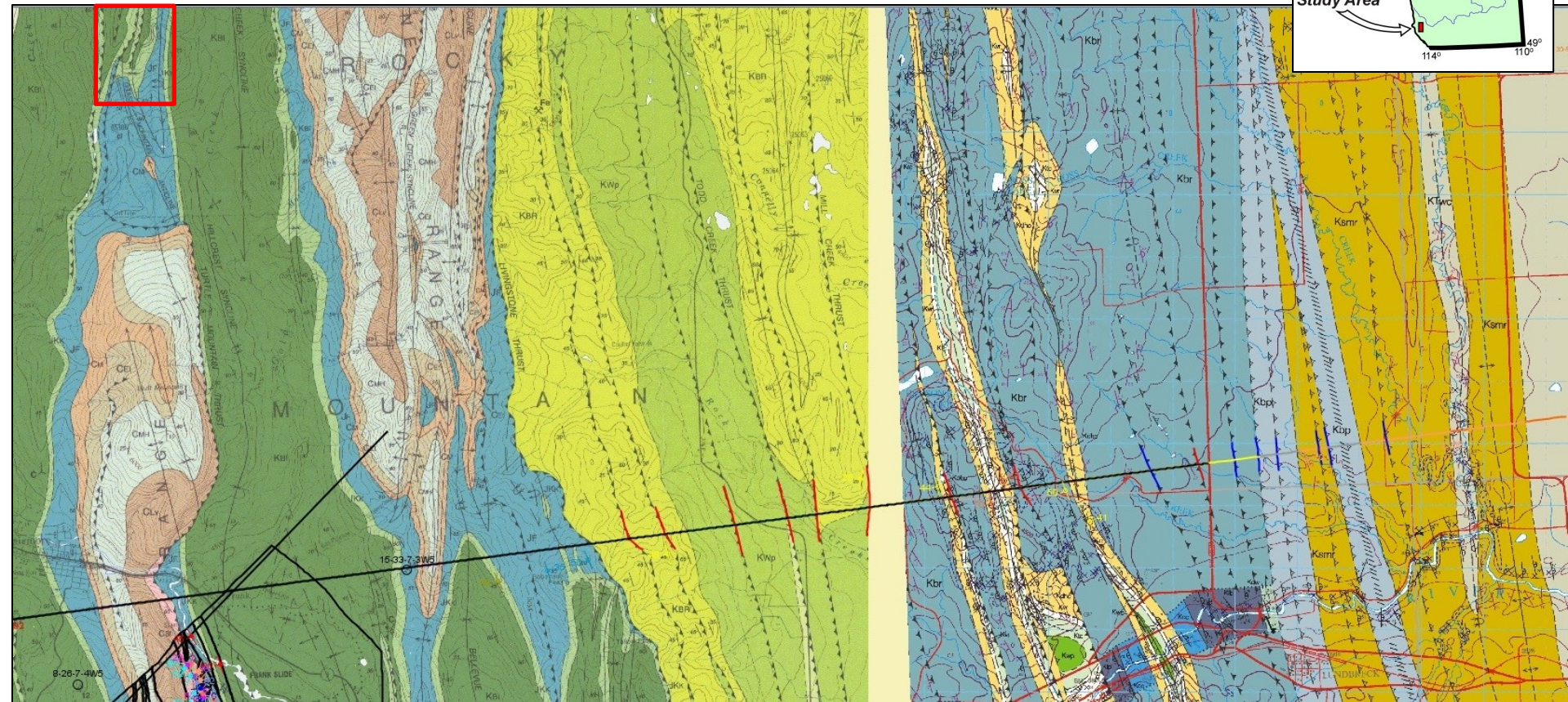
Structural setting and quality of Kootenay coal in the  
Crownsnest Pass area as illustrated by the 'Pod' of  
Grassy Mountain, a unique exposure

*Willem Langenberg, University of Alberta*





# Map and Cross Section Crowsnest Pass



Light green is coal-bearing Kootenay Group

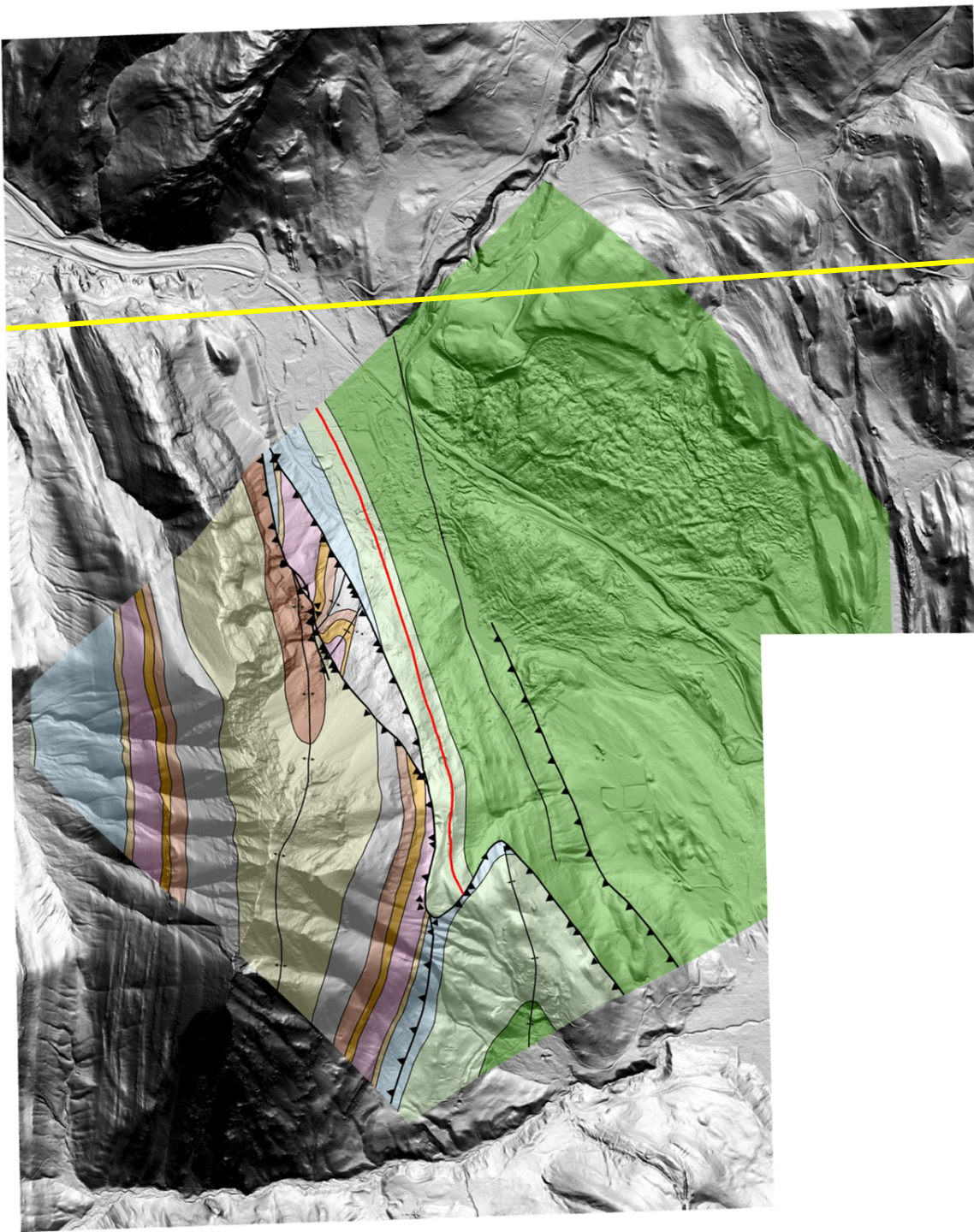






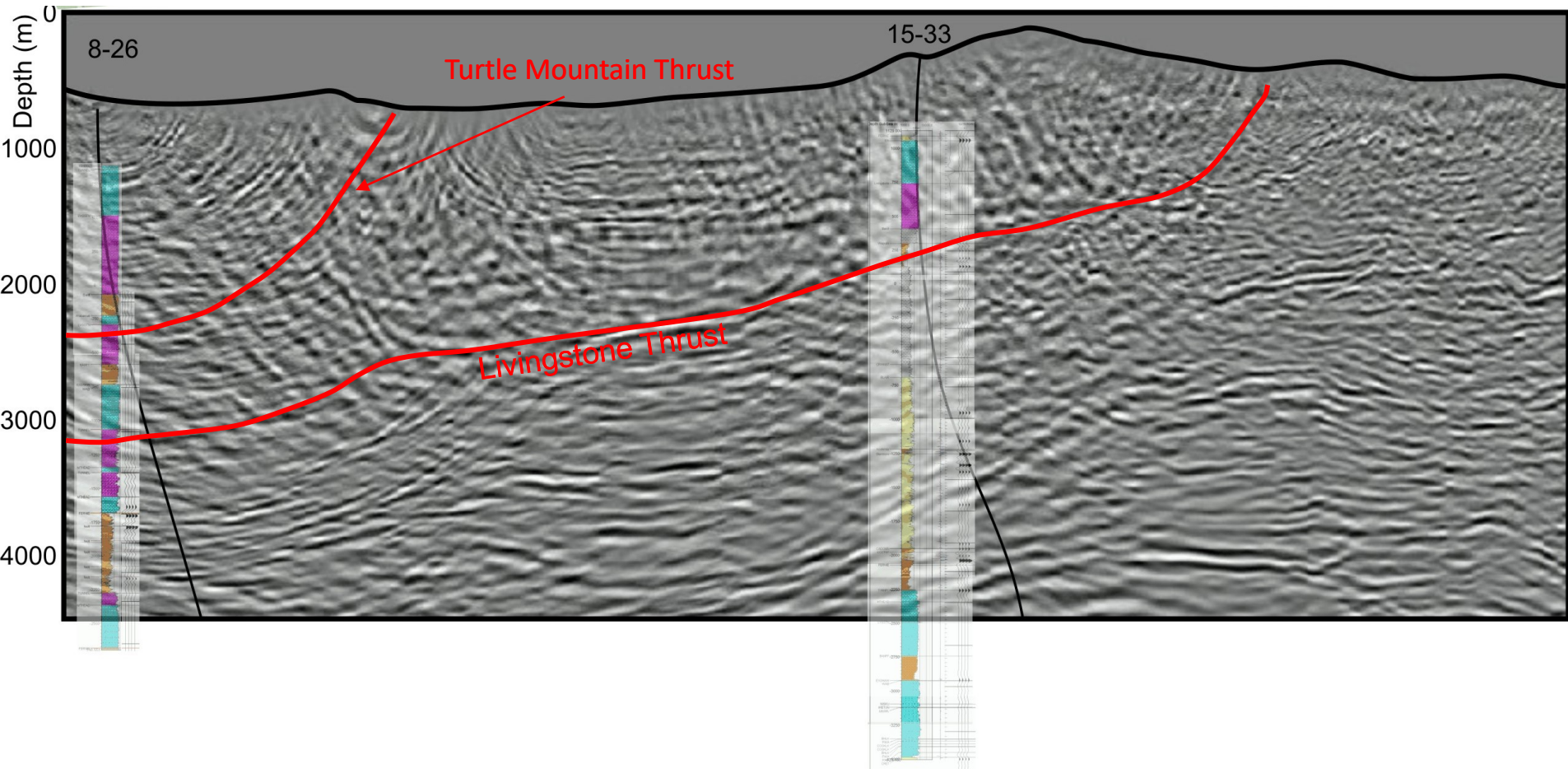






Seismic Line A

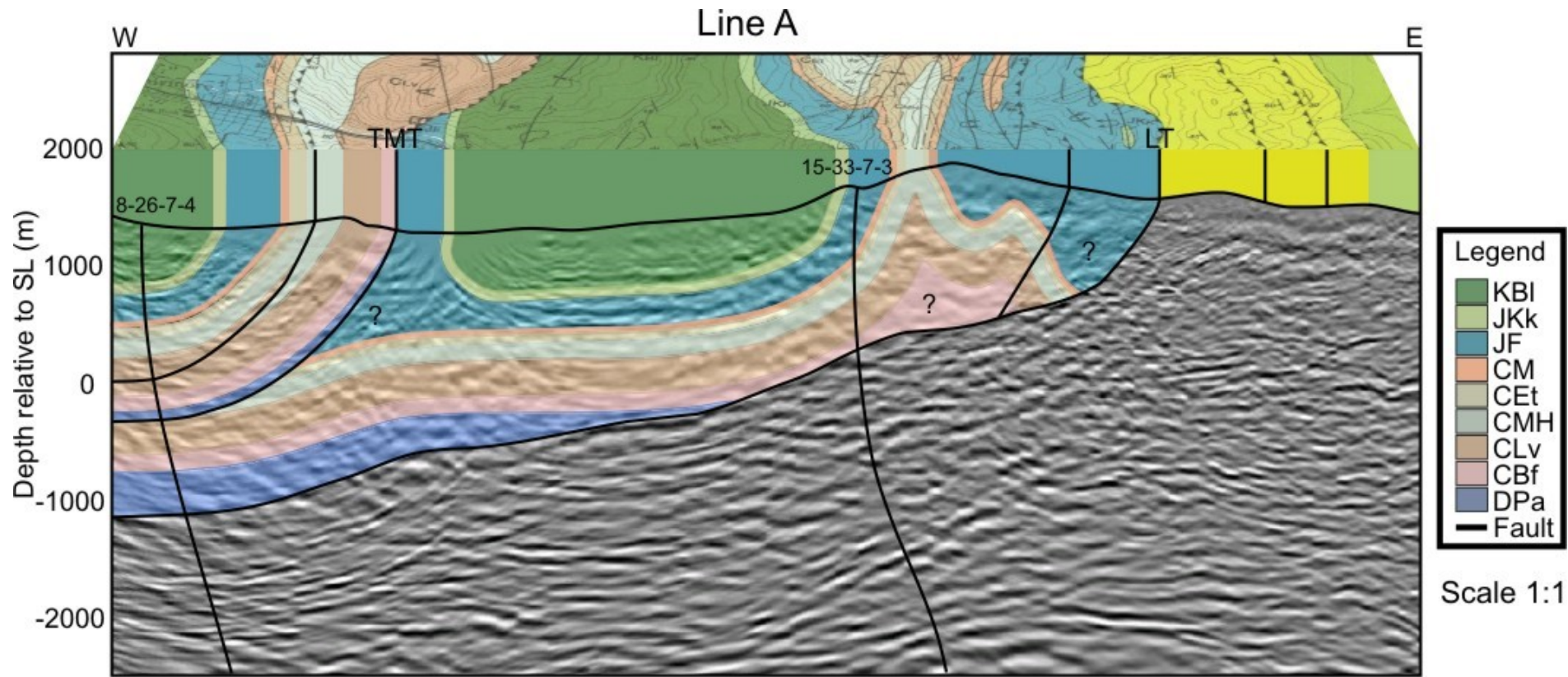
# Seismic Line A



Courtesy U. of C. and Anadarko



# Seismic Line A



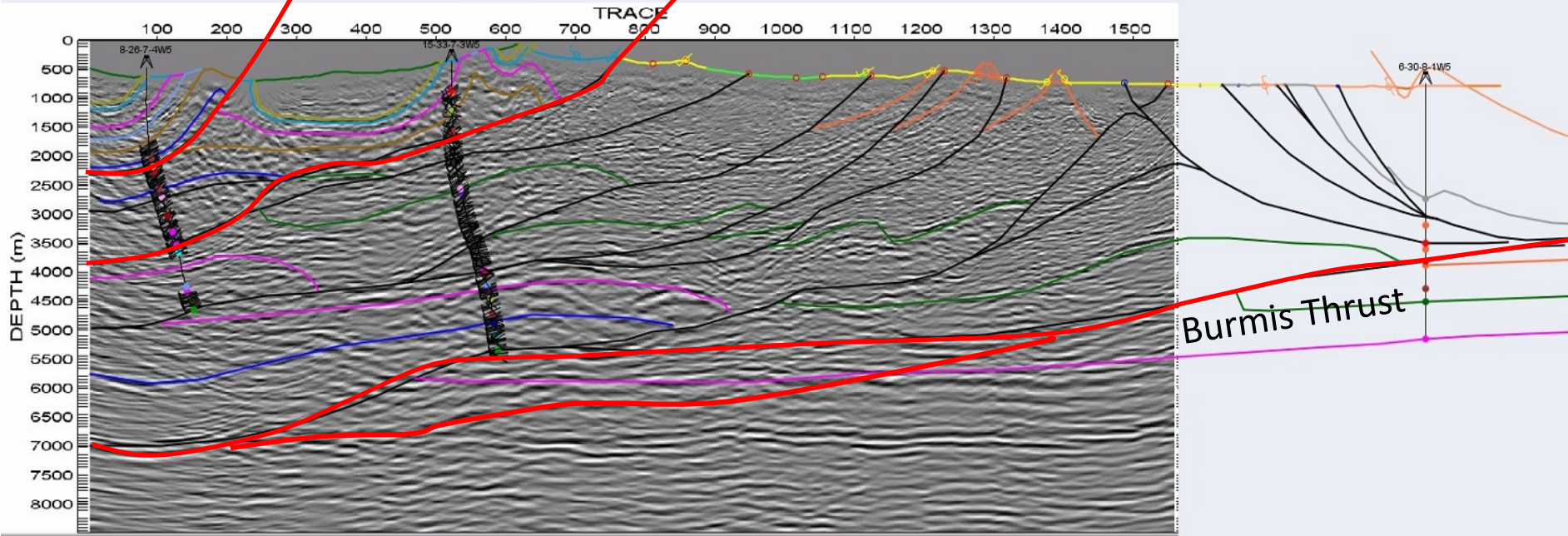
Interpretation Helen Isaac



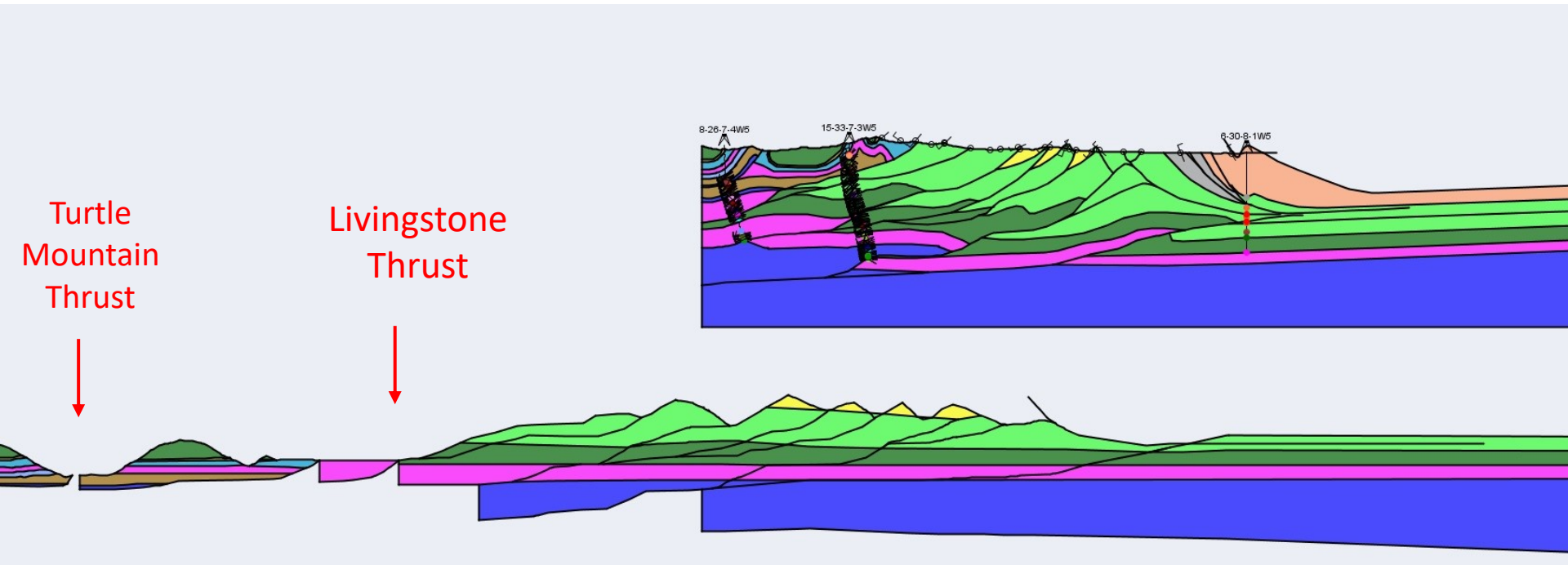
# LithoTect Cross Section

Turtle Mtn. Thrust

Livingstone Thrust



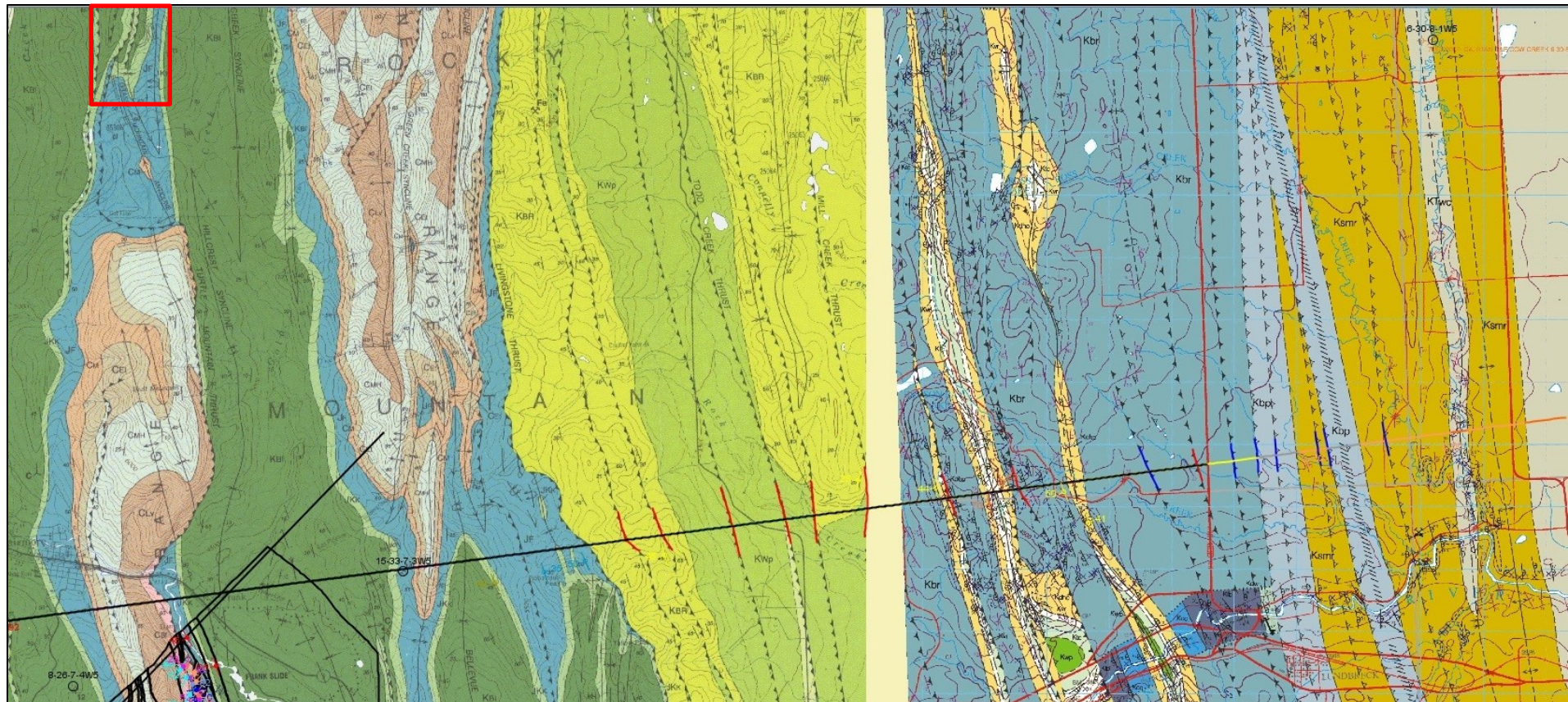
# Balanced Cross Section



Restoration of the geometries below the west-verging triangle zone roof thrust



# Grassy Mountain in Crowsnest Pass

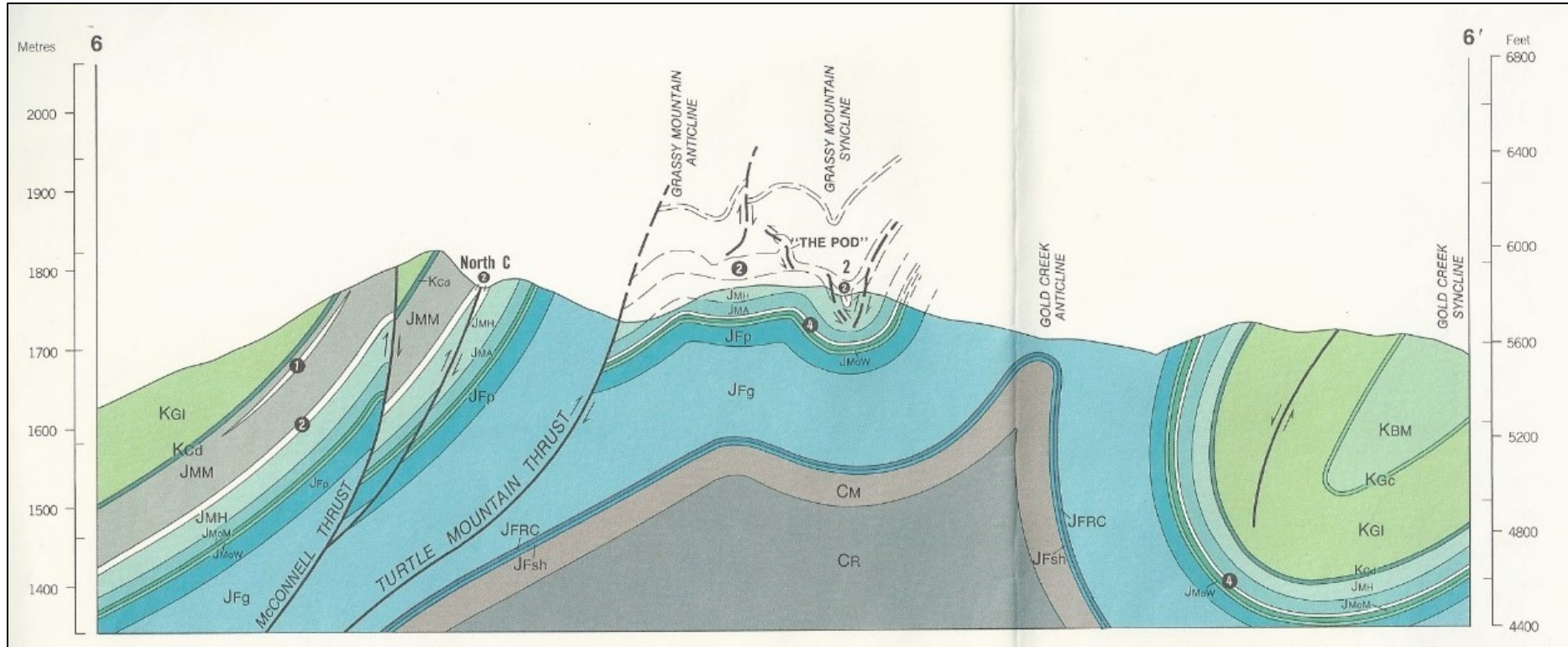








# The Pod



# The Pod



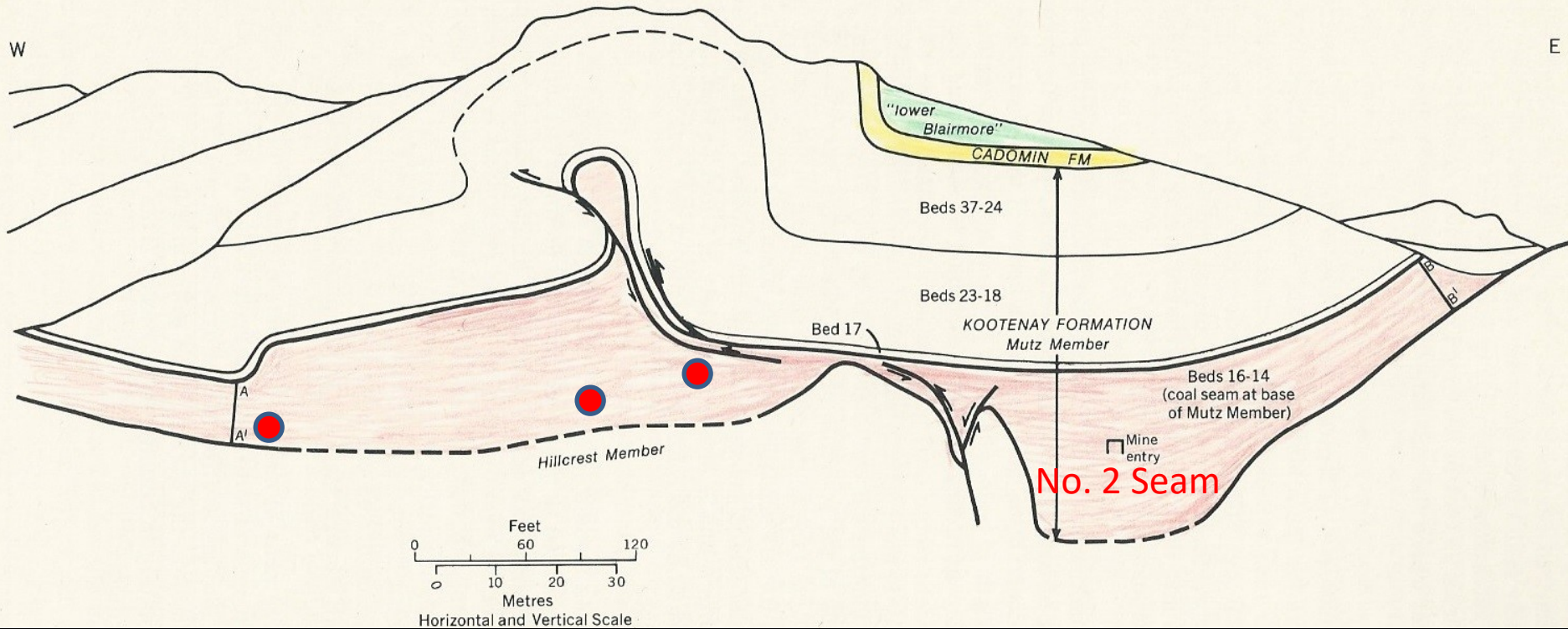


# The Pod





# The Pod

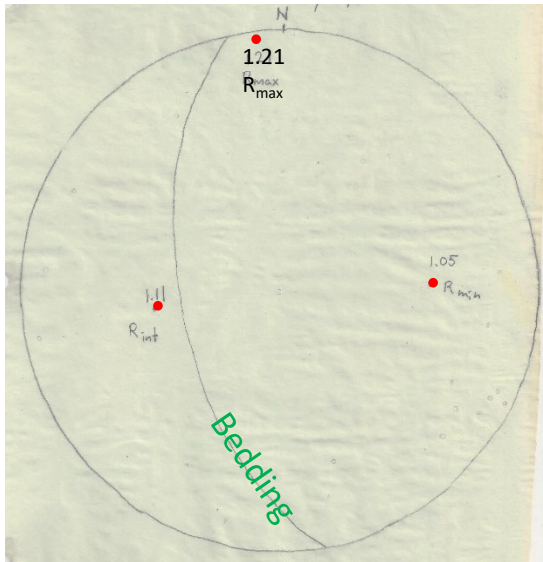


● sample location

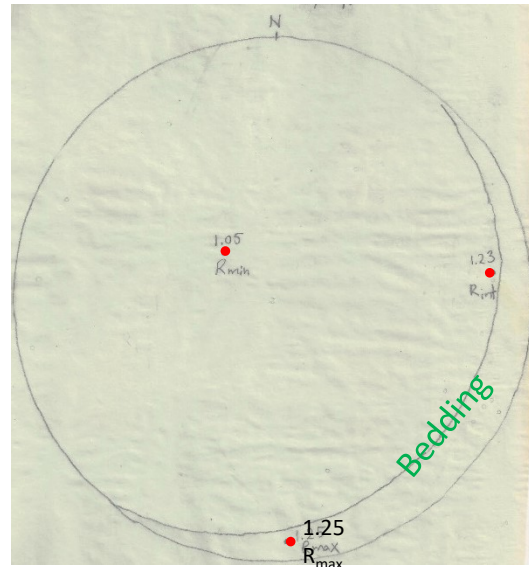
Norris, 1971

# The Pod

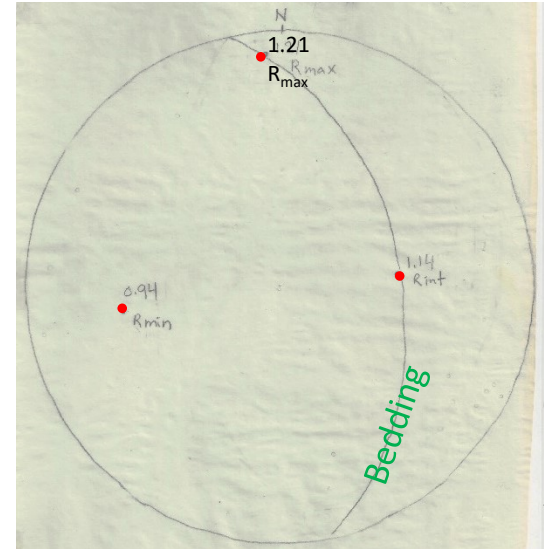
West side  $k=1.45$



Centre  $k=0.1$



East side  $k=0.32$



$R_{min}$  is perpendicular to bedding

$R_{max}$  vector lines up with fold axis

# Conclusions

- Maps and balanced cross sections were used in defining coal resources
- Biaxial positive anisotropy of vitrinite indicates components of syn- and post-tectonic coalification
- $R_{\max}$  vectors line up with fold axes
- This unique exposure needs to be preserved

**TC Energy**  
450 - 1 Street S.W. Calgary, AB  
Canada, T2P 5H1  
Tel: 403-920-8191 Cell: 587-834-0658  
Preston\_seier@tcenergy.com



October 23, 2020

[SENT BY EMAIL]

RE: NOVA Gas Transmission Ltd. (NGTL)  
NGTL West Path Delivery 2023

NGTL, a wholly owned subsidiary of TransCanada PipeLines Limited, an affiliate of TC Energy Corporation (TC Energy), would like to provide you with an update on NGTL West Path Delivery 2023 (Project).

The purpose of the Project is to increase the NGTL systems capacity to deliver gas to the Alberta- B.C. Border meter station. This expansion will allow growing demand in southwest A.B., southern B.C., and Downstream North American Markets, to access natural gas produced in Western Canada. NGTL has a targeted an in-service date in Q4 2023. The proposed Project is made up of three pipeline sections.

As required by the regulator, the Canada Energy Regulator (CER), we are writing to advise you that the Project Application was filed on October 23, 2020 This application may be accessed online in the CER's Regulatory Document Index at the following link <https://apps.cer-rec.gc.ca/REGDOCS/Item/Filing/C09063> under CER Filing ID: C09063.

NGTL also advises that that if you have any outstanding concerns, the CER encourages people to submit any concerns about the Project as soon as possible and preferably within 14 days after the application has been filed. If you require further information about the CER and regulatory oversight of NGTL projects, please visit <https://www.cer-rec.gc.ca/>.

TC Energy is a leading North American energy infrastructure company with over 65 years of experience and has an industry leading safety record. We are committed to building and operating our natural gas system safely. From design and construction to operation and maintenance, safety is an integral part of everything we do.

We strive to engage stakeholders early and often. We believe engagement is a two-way process and invite communities, landowners, and other interested stakeholders to share their questions and concerns with us so that we can provide information, follow up, and, where possible, incorporate input into our plans. Please do not hesitate to contact our Public Affairs department in regard to the proposed project.

Sincerely,

**Preston Seier**

Public Affairs – Canada West

Public Affairs & Communications



Attached:

NGTL West Path Delivery 2023 – Fact Sheet

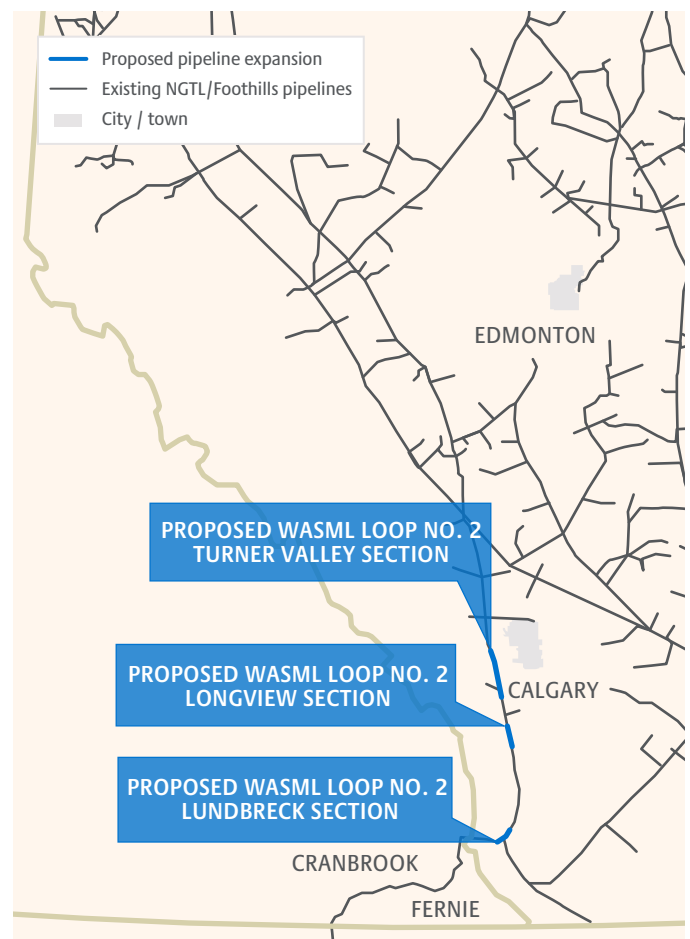
# NGTL West Path Delivery 2023.

NOVA Gas Transmission Ltd. (NGTL), a wholly-owned subsidiary of TransCanada PipeLines Limited (TCPL), an affiliate of TC Energy Corporation (TC Energy), is investigating options for prospective future growth on our NGTL System in Alberta (A.B.). The proposed NGTL West Path Delivery 2023 Project (Project) is necessary to supply growing demand in southwest A.B., southern B.C. and downstream North American markets, with natural gas produced in Western Canada. NGTL anticipates filing an application with the Canada Energy Regulator (CER) under Section 183 of the Canadian Energy Regulator Act in Q4 2020, with an anticipated in-service date in Q4 2023. The proposed Project is made up of three pipeline sections.

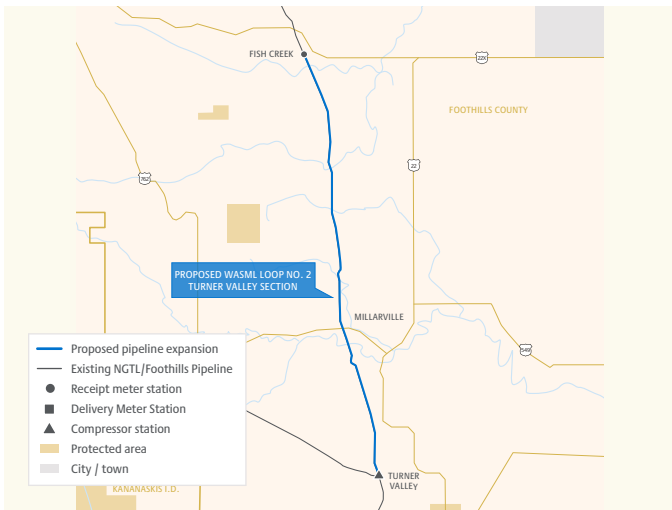
1. The proposed Western Alberta System Mainline (WASML) Loop No. 2 Turner Valley Section
2. The proposed Western Alberta System Mainline (WASML) Loop No. 2 Longview Section
3. The proposed Western Alberta System Mainline (WASML) Loop No. 2 Lundbreck Section

*TC Energy periodically provides information beginning at the early stages of project development, including prospecting, continuing throughout the life of assets. The information provided is intended to give people the opportunity for meaningful input and inform interested parties of our proposed activities. Please be aware that as planning progresses, new information becomes available and details may change from the time of this printing.*

*TC Energy follows the Official Languages Act and respects your choice to receive relevant information from us in English or in French. Please contact us if you prefer to receive French-language materials and updates.*



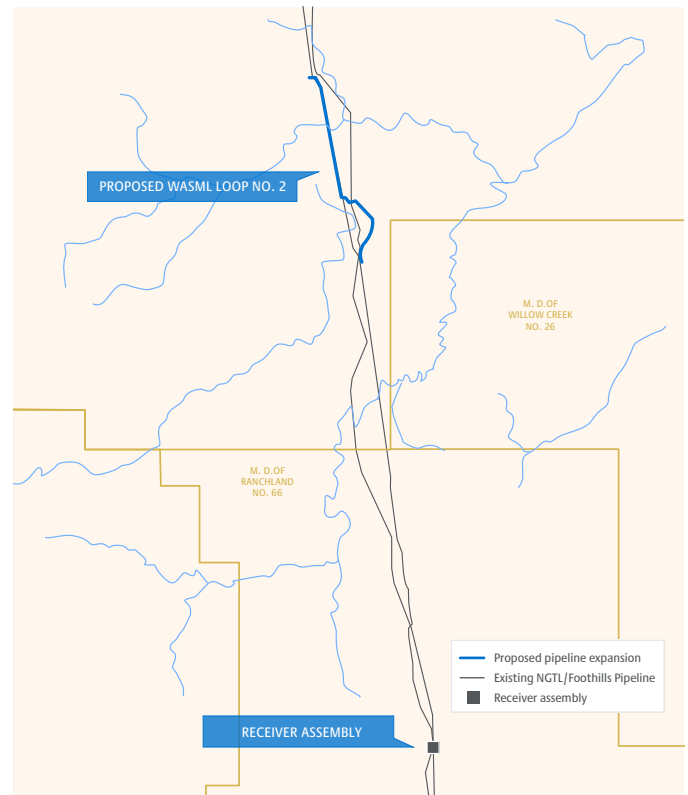




### Turner Valley Section

The proposed Turner Valley Section will consist of approximately 23 km of 48-inch diameter pipeline, located approximately 3 km northwest of the Town of Turner Valley, A.B.

<b>Q3 2019</b>	Engagement Start
<b>Q2 2020</b>	Project Notification
<b>Q4 2020</b>	Application
<b>Q1 2023</b>	Early Clearing and Access Prep Work
<b>Q3 2023</b>	Mainline Construction Start
<b>Q4 2023</b>	(commercial) In Service Date



### Longview Section

The proposed Longview Section will consist of approximately 9 km of 48-inch diameter pipeline, located approximately 30 km southwest of the Town of High River, A.B.

<b>Q3 2019</b>	Engagement Start
<b>Q2 2020</b>	Project Notification
<b>Q4 2020</b>	Application
<b>Q3 2023</b>	Mainline Construction Start
<b>Q4 2023</b>	(commercial) In Service Date



### Lundbreck Section

The proposed Lundbreck Section will consist of approximately 7 km of 48-inch diameter pipeline, located approximately 30 km northwest of the Town of Pincher Creek, A.B.

<b>Q3 2019</b>	Engagement Start
<b>Q2 2020</b>	Project Notification
<b>Q4 2020</b>	Application
<b>Q1 2023</b>	Early Clearing and Access Prep Work
<b>Q3 2023</b>	Mainline Construction Start
<b>Q4 2023 (commercial)</b>	In Service Date

### Contact us

Contact us with any questions about our prospecting:

1-855-895-8754  
 public\_affairs\_ca@tcenergy.com

Or write to us at:

**TC Energy**  
 450 - 1 Street S.W. Calgary, AB  
 Canada, T2P 5H1

For further information regarding the CER's processes, please contact us or contact the regulator directly:

Canada Energy Regulator  
 Suite 210, 517 - 10 Avenue S.W. Calgary, AB  
 Canada, T2R 0A8  
 1-800-899-1265  
 info@cer-rec.gc.ca  
 www.cer-rec.gc.ca

**TCEnergy.com**

Our NGTL and Foothills assets are regulated by the Canada Energy Regulator (CER) and when we determine a feasible growth strategy with input from our customers, we will bring you more information clearly identifying a scope for the proposed project, indicating the type of regulatory application we will plan to submit.

With more than 65 years' experience, TC Energy is a leader in the responsible development and reliable operation of North American energy infrastructure including natural gas and liquids pipelines, power generation and gas storage facilities. We safely deliver the energy that millions of North Americans rely on every day to power their lives and fuel industry.

### **Responsible stakeholder and rightsholder engagement**

Guided by our values of safety, responsibility, collaboration and integrity, we are proud of the positive relationships we have built with our neighbours for the last 65 years. We recognize that ensuring Indigenous groups, as rightsholders, and our stakeholders are engaged and respected is critical to TC Energy's success.

We are committed to sharing information and seeking public input which results in better plans – for us, stakeholders, rightsholders and communities as a whole. We document the entire stakeholder engagement process including the issues raised by stakeholders and rightsholders, along with the ways we address these issues.

### **Commitment to engagement and addressing concerns**

Our approach to consultation and engagement with stakeholders, landowners, and Indigenous groups is focused on understanding concerns and addressing issues related to our projects and operations. We engage and consult early and often, invite feedback, provide updates and address concerns throughout the regulatory process and throughout operations.

Our preference for addressing concerns is through direct and respectful discussion. Issues received or identified during these discussions are systematically tracked and followed to promote mutual resolution. If mutual resolution is not achievable, parties may consider use of the Canada Energy Regulator's (CER) collaborative Alternative Dispute Resolution (ADR) process.

### **Engaging Indigenous groups**

Building and maintaining relationships with Indigenous groups near our proposed projects and existing facilities has long been an integral part of our business. We recognize Indigenous groups as rightsholders who have a distinct relationship with the land. We know that our activities have the potential to affect the lives of Indigenous groups in a tangible way.

We work closely with Indigenous groups to understand the potential effects of the Project on the exercise of Indigenous rights and any other interests of Indigenous peoples in the Project area. The information we work with Indigenous groups to collect is considered in the project planning process and evaluated by provincial and federal authorities, including the CER, as part of their regulatory review.

We aim to conduct our activities in a way that fosters mutual understanding and benefit – this includes working with communities to identify and manage potential effects of our activities and provide enduring economic opportunities. TC Energy also provides business, employment, training opportunities, and supports community-led initiatives of Indigenous groups that focus on safety, community, environment and education.

### **Community benefits**

Our projects offer long-term economic benefits and help strengthen the economy on a local, provincial and national level:

- Employment and business opportunities – Construction requires the services of equipment operators, welders, mechanics, truck drivers, labourers, and more, as well as creates demand for local goods and services. Vendors interested in working with us can visit [TCEnergy.com](http://TCEnergy.com) to register as an interested local service provider. We award contracts to qualified pipeline construction contractors and work with them to provide local employment opportunities.
- Annual revenue to support local services – Project construction results in tax payments to all levels of government. When the project is operational, annual tax payments help support schools, hospitals, emergency services and other local programs vital to communities.
- Investment in local communities and Indigenous groups – Giving back to the communities where we operate has always been part of our culture. Whether it's partnering with community groups, supporting local initiatives or encouraging our employees to be involved in their neighbourhoods, the goal of our Build Strong community investment program is to build strong and vibrant communities across North America. Visit [TCEnergy.com/BuildStrong](http://TCEnergy.com/BuildStrong) for more information.

### **Managing our environmental footprint**

Whether it's designing, building, or operating energy infrastructure, we are committed to being responsible environmental stewards on the land we share – and our environmental principles of stewardship, protection and performance help guide our decisions. As part of our commitment, and in support of the regulatory process, we assess potential effects that may be associated with construction and operation of a proposed project. Some examples of possible effects associated with meter station, compressor station or pipeline projects include potential effects to soil, water, fish, and wildlife, air quality, and noise.

The Environmental and Socio-Economic Assessment prepared for a proposed project considers potential effects on communities and groups whose interests may inform our planning process, including the potential for the a project to impact diverse groups of people. We propose mitigation and enhancement measures and evaluate the significance of residual effects once these measures are implemented. An Environmental Protection Plan is also developed to identify the necessary measures to be used during construction, and the best practices we use to guide operations of the assets throughout their life cycle to manage effects and maintain equivalent land capability.

At the end of a pipeline's lifecycle, the asset is taken out of service with as much thought and care as when it was proposed and constructed. We follow the Canada Energy Regulator's processes for end-of-life planning. More information about pipeline end-of-life is available on our website at [TCEnergy.com/about/energy-101/lifecycle-of-a-pipeline/](http://TCEnergy.com/about/energy-101/lifecycle-of-a-pipeline/)

## Route selection

TC Energy employs a systematic and thorough route selection process during prospecting using a variety of considerations, such as:

- desktop studies
- helicopter surveys
- ground verification and on-the-ground field survey
- engineering, geotechnical and environmental field studies
- co-location of the pipeline along existing disturbances and corridors to minimize new footprint

Route selection takes into account the objectives of minimizing the total route length or land requirements, meeting applicable regulatory requirements and reducing the environmental footprint, while carefully assessing overall construction complexity and our ability to meet customer needs.

Once a route is proposed, feedback received through stakeholder, landowner and Indigenous engagement informs the assessment of proposed routes and sites.

## What to expect during and after construction

The planning that goes into the construction and operation of our pipeline projects reflects commitments we've made and conditions we receive during the regulatory review process. We track and report our progress on regulatory conditions with the CER and follow up on the commitments we've made to honour the relationships we've built with Indigenous groups, communities and landowners.

During pipeline construction there is an increase in traffic in and around the project area as well as heavy equipment onsite for earthworks, material handling/hauling, welding and testing. We adhere to construction plans and the Environmental Protection Plan to ensure that the impacts of construction activities on communities are minimized.

Many of our projects include the use of temporary work space and, where required, workforce accommodations purpose-built to support construction. Where our plans include these features, we begin the conversation with potentially affected stakeholders early on to hear and understand community interests.

Access to-and-from site is planned based on a number of factors including finding the safest and most efficient routes to our work site, existing infrastructure, new infrastructure required to support construction, and municipal planning. Access planning is refined throughout project development and final plans are communicated to communities prior to work starting.

Once construction is completed, the impacted land area including our temporary work space and workforce accommodation areas is reclaimed to an equivalent land capability so that it can support various uses such as wildlife habitat or agricultural purposes, similar to the ability that existed previously. Measures are taken to prevent topsoil/surface material loss from wind and water erosion and to establish a vegetative cover native to the surrounding vegetation and land use. After the facilities are constructed, there will be minimal traffic associated with ongoing operations and maintenance.

On freehold lands, landowners have the right to fully use and enjoy the right of way subject to the terms of the right-of-way agreement, and CER and Damage Prevention Regulations. To provide public safety and to protect property and the environment,

written consent from TC Energy is required for certain activities on the pipeline right of way and within the 30-metre prescribed area. These activities include but are not limited to: operating motor vehicles or mobile equipment, reducing or adding soil cover and any excavation or ground disturbance. Stakeholders may contact TC Energy with at least 10 working days' notice to apply for written consent at [writtenconsent.transcanada.com](http://writtenconsent.transcanada.com). After written consent has been received, request a locate by visiting [ClickBeforeYouDig.com](http://ClickBeforeYouDig.com) or calling the appropriate provincial One-Call Centre.

## Ensuring our pipelines are safe

Our safety program starts before construction. We use only high-quality materials, the latest proven technologies and industry-leading practices to ensure the integrity of our pipelines before they go in the ground. We are a leader in North America in the use of automatic welding and ultrasonic testing technologies to construct pipelines. These technologies ensure high quality welds are made and every weld is inspected by qualified independent inspectors during construction. Prior to placing a pipeline in service, it is hydrostatically tested with water at a higher pressure than it will see during operations. In addition, pipeline inspection tools with high resolution sensors are run through the pipeline to check for any other irregularities prior to flowing natural gas.

Once operational, we use state-of-the-art leak detection systems, safety features such as shut-off valves and provide highly specialized training for people working on our assets. Our pipeline systems are monitored 24 hours a day, 365 days a year by trained operators in our Operations Control Centres who manage the most sophisticated pipeline monitoring equipment and technology available. Our industry-leading asset integrity programs manage our pipeline and facilities for their entire life cycle to ensure they provide safe and reliable energy to consumers throughout North America.

## Emergency preparedness and response

Our goal is to ensure that our pipeline and energy facilities operate safely every day and that the public, our employees, and the environment are protected during the unlikely event of incident involving our assets. All TC Energy safety initiatives are designed to advance one goal: Zero is Real. We are proud to have an industry leading safety record and continue to work towards our goal of zero safety incidents. Being prepared for the rare cases when something does go wrong is part of the commitment to ensuring the safety of the communities where we live and operate.

At the first sign of any potential issue on our pipeline systems, our control centre operators can stop the flow of product through the pipeline in minutes and investigate. If an irregular condition is detected, pipeline operators immediately dispatch emergency personnel to the scene to investigate. The pipeline is not restarted until it has been confirmed on site by qualified personnel that it is safe to do so.

In the unlikely event of an incident, all our assets have specific Emergency Response Plans that outlines the steps we'll take to respond. Our Emergency Preparedness and Response team is focused on quickly and effectively responding to emergencies and mitigating any impacts that may have occurred to public safety, property or the environment in a timely manner.

If there is an incident, we work closely with authorities, emergency responders and the media to ensure local residents are safe and aware of the situation.

In the event of an emergency, please contact TC Energy's 24-hour emergency line at [1-888-982-7222](tel:1-888-982-7222). Find out more by visiting [TCEnergy.com](http://TCEnergy.com).



## September 2020

### **Grant Specialist report for general circulation.**

A hugely busy month with several deadlines in September and early October that will need to be met. Two Provincial grants have been submitted, one for a regional support program spearheaded by the Chamber and supported by many local businesses and SASCI, and the other for a new building out at the Castle River Rodeo Grounds – this being phase 2 of a multi-phased project that will see this campground become a place of pride for the region.

The Shell Foothills Legacy Grant has its final deadline on October 15, I am working with 7 organizations that wish to apply for funding through this opportunity.

Red Cross and the Community Foundation have announced further Federal funding is available through their portals, however many of the 'social needs' organizations that required Covid specific funding have already had allocations through this portal, so we will have to get creative and look at other ways Covid has affected our community.

Beaver Mines Community Association are working alongside to submit an application to the Shell Foothills opportunity, I wanted to highlight this application as an example of a small hamlet based community group that is seeking ways to get their projects done without too much reliance on their Municipal Government, should we be successful with this application, even in part, it will give us seed money to leverage against other opportunities. The MD have been fantastic at facilitating this process by supplying written quotations and other pertinent information to make this project shovel ready.

### **Fast Facts**

Total Applications made	Funding received to date (banked)	Funding outstanding.
\$ 3,654,112.00	\$ 904,096.00	\$ 1,200,417.00

Stay Safe everyone,

Liza Dawber

Pincher Creek Community Grant Specialist - Grants @pccdi.ca or 403-682-7421



ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Grande Prairie*

AR103014

Dear Chief Elected Official,

As you are aware, our province is facing some very challenging economic circumstances. Resource revenues are lower than they were in the early 1970s, while expenses are higher than anticipated due to the need to respond to the COVID-19 pandemic. This will cause financial challenges that will be felt for many years.

In light of these economic circumstances, Alberta may not be able to sustain our current levels of infrastructure and operating spending. We are already planning for Budget 2021; there will be some difficult choices the province must make to ensure Alberta's finances are sustainable over the long-term.

Having met with many municipalities recently, I understand your communities are also facing significant challenges. I will ensure your views are represented as we plan the provincial budget. In the meantime, I strongly encourage you to make certain all of your capital spending is used to support critical infrastructure that will benefit future generations of Albertans and position your community to participate in our economic recovery.

I look forward to working with you to create a sustainable and prosperous future for our province and our communities.

Sincerely,

A handwritten signature in black ink that reads "T. Allard".

Tracy L. Allard  
Minister



**ROYAL CANADIAN LEGION PINCHER CREEK BRANCH #43  
691 MAIN STREET PO BOX 131 PHONE 403 627 4024  
PINCHER CREEK, ALBERTA T0K 1W0**

H2d



**RECEIVED**

**NOV - 4 2020**

**M.D. OF PINCHER CREEK**

November 1, 2020

The Royal Canadian Legion Pincher Creek Branch No. 43 thank you for your support in past years of our Annual Poppy Campaign in support of Canada's Armed Forces and RCMP Veterans and their Families by purchasing a wreath or donating.

This year's REMEMBRANCE, like so many other things will be different.

Due to COVID 19 Legion Volunteers are unable to do the door to door campaign to collect orders, payments, and donations, but we still need your help.

By donating this year, you can turn your REMEMBRANCE into a tangible action to support Canada's Veterans.

Please, drop your donations at Royal Canadian Legion Pincher Creek Branch No 43; mail them to Legion Poppy Fund, Box 131, Pincher Creek, Alberta T0K1W0. You may donate by Etransfer to [poppyfund43@outlook.com](mailto:poppyfund43@outlook.com). Charitable Receipts will be issued for donations of \$25.00 and over.

New this year you can also donate online, email [www.poppyboxabnwt.com](http://www.poppyboxabnwt.com) use the drop down box to Pincher Creek Branch #43 and make your donation. Charitable receipts will be issued for donations of \$25.00 and over if requested.

You can also donate on your cell phone or mobile device: **TEXT – Poppy4PC to 20222.**

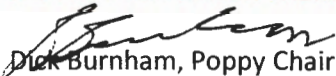
Poppy Fund Donations are used strictly for the assistance of Veterans, their widows, and dependents in time of need. All contributions are gratefully received and appreciated.

Pincher Creek Branch #43 REMEMBRANCE DAY SERVICE is a closed gathering due to COVID19 restrictions and limited capacity. The Service is available on Facebook live, and maybe picked up by Shaw Cable on Channel 12 should you wish to view it.

The Royal Canadian Legion Pincher Creek Branch #43 will be **closed** on November 11, 2020.

Please, display your Wreaths from November 5 to November 11 in Remembrance of our Veterans and the 75<sup>th</sup> Anniversary of the end of World War II.

**WE WILL REMEMBER THEM**

A handwritten signature in black ink, appearing to read "Dick Burnham".

Dick Burnham, Poppy Chair

ROYAL CANDIAN LEGION PINCHER CREEK BRANCH #43

**LEST WE FORGET**